

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 6th DAY OF JANUARY, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

ACCOUNTS:

004/25 **Dolega-Cieszkowski:** That the general accounts from cheque #40688 to #40768 in the amount of \$303,474.44, Credit Card Payments from #2024-062 to #2024-071 in the amount of \$3,700.49 and on-line payments from #2024-160 to #2024-173 in the amount of \$108,774.73 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

005/25 **Garrett:** That payroll accounts for Pay Period #25 & #26 (2024) in the amount of \$77,785.17 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

MANAGERS AND COMMITTEES REPORTS:

Council reviewed the Managers Reports for the month of December from Superintendent of Public Works, Water Treatment Plant Supervisor, Deputy Fire Chief and Bylaw Officer.

UNFINISHED BUSINESS:

PAVING LOCAL IMPROVEMENT FORTUNE CRESCENT:

006/25 **Otterspoor:** That AECOM Engineering prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993* with respect to the proposed local improvement listed below:

Work/Service	On	From	To
Paving	Fortune Crescent	9 th Avenue	9 th Avenue

Which has an estimated cost of \$353,005.00
Carried.

PAVING LOCAL IMPROVEMENT LITTLE FLOWER AVENUE:

007/25 **Carlson:** That AECOM Engineering prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993* with respect to the proposed local improvement listed below:

Work/Service	On	From	To
Paving	Little Flower Ave.	Highway #4	4 th Street West

Which has an estimated cost of \$564,975.00
Carried.

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 6th DAY OF JANUARY, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

NEW BUSINESS:

ORANGE MEMORIES MINUTES DECEMBER 11, 2024:

008/25 **Dolega-Cieszkowski:** That the Orange Memories Board Minutes of December 11, 2024 be hereby accepted as presented.
Carried.

2025 COMMITTEES OF COUNCIL APPOINTMENTS:

009/25 **Spratt:** That the attached list of 2025 Town of Rosetown Committee and Board Appointments be adopted.
Carried.

2024 DEPUTY & ACTING MAYOR APPOINTMENTS:

010/25 **Dolega-Cieszkowski:** That Greg Carlson be appointed Deputy Mayor for the calendar year 2025. Carried

011/25 **Garrett:** That Janet Coffey-Olson be appointed Acting Mayor for the calendar year 2025. Carried.

TOWN OF ROSETOWN – SIGNING AUTHORITIES:

012/25 **Spratt:** That the Town of Rosetown signing authority for the issuance of cheques shall require two (2) signatures as follows:
The Mayor, Deputy Mayor or Acting Mayor with the Town of Rosetown Chief Administrative Officer or the Town of Rosetown Chief Administrative Assistant.
Carried.

BUILDING INSPECTOR APPOINTMENT

013/25 **Carlson:** That Town of Rosetown appoint: Clayton Meier, Ryan Thiessen, Shenah Cartier, Clint Vargo, Kelsey Rebryna, and Matthew Stepp of MuniCode Services Ltd. as the Town of Rosetown Building Inspector, for 2025, regarding the inspections of all new and renovated commercial and residential buildings for compliance with The Uniform Building Accessibilities Standards.
Carried.

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 6th DAY OF JANUARY, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

AUDITOR APPOINTMENT

- 014/25 **Coffey-Olson:** That Stark & Marsh be contracted to perform the 2025 Audit of all the Town of Rosetown municipal financial records, in accordance with guidelines established by the Municipal Affairs Department of the Government of Saskatchewan.
Carried.

2025 EMPLOYEE FIDELITY BOND

- 015/25 **Dolega-Cieszkowski:** That the Town of Rosetown Employee Fidelity Bond for 2025, in accordance with The Municipalities Act, section 113, hereby be acknowledged as presented.
Carried.

2025 TOWN INSURANCE

- 016/25 **Carlson:** That we hereby acknowledge receipt of the Town of Rosetown 2025 Insurance Renewal with SUMAssure.
Carried.

APPOINTMENT OF TOWN SOLICITOR

- 017/25 **Garrett:** That, for the calendar year 2025, James Turner of Skelton Turner Mescall be appointed as the Town of Rosetown Solicitor and for those files outside of Mr. Turner's scope, Town CAO is authorized to engage a solicitor as recommended by Mr. Turner.
Carried.

APPOINTMENT OF ENGINEER OF RECORD

- 018/25 **Otterspoor:** That, for the calendar year 2025, the Town of Rosetown hereby appoint AECOM as the Town of Rosetown Engineer of Record.
Carried.

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 6th DAY OF JANUARY, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

019/25 **Hay:** That we hereby appoint the following members to the Rosetown & District Fire Department for 2025:
Ken Franklin - Fire Chief
Brett Herbert – Deputy Fire Chief
Brendan Paproski – Captain
Mike Moreside – Lieutenant
Lydia Anderson – Fire Fighter/Administration
Trinity Blair – Fire Fighter
Jason Cledgett – Fire Fighter
Edward Grant – Fire Fighter
Dustin Grey - Fire Fighter
Hayden Macknak – Fire Fighter
Steven Megaw – Fire Fighter
Allen Otterspoor – Fire Fighter
Aaron Wipf – Fire Fighter
Carried.

ROSETOWN CENTENNIAL LIBRARY – BOARD APPOINTMENTS:

020/25 **Spratt:** That for 2025 the Town of Rosetown appoint Sharon Clark as it’s representative on the Rosetown Centennial Library Board and that Lisa Reid, Cindy Cadieux and Emily Speight be appointed as members at large. Carried.

MERIDIAN COMMUNITY FUTURES NOMINATION:

021/25 **Dolega-Cieszkowski:** That the Town of Rosetown nominate Courtney Rye to represent Zone 7 as a Director on the board of Meridian Community Futures.
Carried.

BYLAWS:

ADJOURNMENT:

022/25 **Garrett:** That we hereby adjourn. Time of adjournment at 8:09 p.m.
Carried.

MAYOR

CHIEF ADMINISTRATIVE OFFICER