

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN  
OF ROSETOWN HELD ON THE 20<sup>th</sup> DAY OF JANUARY, 2025  
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

**PRESENT:** Mayor Trevor Hay, Councillors Greg Carlson, Janet Coffey-Olson, Jadwiga Dolega-Cieszkowski, Art Garrett, Joseph Spratt, Kimiko Otterspoor, Recreation Director Kelli Emmons, CAA Amanda Bors and CAO Darcy Olson.

**ABSENT:**

**CALL TO ORDER:**

A quorum being present, Mayor Trevor Hay called the meeting to order at 7:00 p.m.

**AGENDA:**

023/25 **Garrett:** That the agenda be accepted as presented.  
Carried.

**CONFLICT OF INTEREST:**

No Council member indicated any conflict of interest, at this time, regarding any items on the agenda.

**MINUTES:**

024/25 **Spratt:** That the minutes of the Regular Meeting of Council held on January 6, 2025 be accepted as presented.  
Carried.

**CORRESPONDENCE:**

025/25 **Coffey-Olson:** That the List of Correspondence be accepted as presented, a copy of the list to be attached to and to form part of these minutes.  
Carried.

**FINANCIAL STATEMENTS:**

026/25 **Carlson:** That the Town of Rosetown Statement of Financial Activities for the month ending December 31, 2024 be accepted as presented.  
Carried.

**BANK RECONCILIATION:**

027/25 **Spratt:** That the Town of Rosetown Bank Reconciliation for the month ending December 2024 be accepted as presented.  
Carried.

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**ACCOUNTS:**

- 028/25      **Garrett:**                      That the general accounts from cheque #40769 to #40803 in the amount of \$236,560.25 and on-line payments from #2024-174 to #2025-008 in the amount of \$114,872.45 are hereby approved, a list attached hereto and to form part of these minutes.  
Carried.
- 029/25      **Otterspoor:**                      That payroll accounts for Pay Period #1 (2025) in the amount of \$37,773.49 are hereby approved, a list attached hereto and to form part of these minutes.  
Carried.

**MANAGERS AND COMMITTEES REPORTS:**

Council reviewed the Managers Reports for the Month of December from Administration, Primary Care Clinic and Recreation.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**ORANGE MEMORIES MINUTES JANUARY 8, 2025:**

- 030/25      **Dolega-Cieszkowski:** That the Orange Memories Board Minutes of January 8, 2025 be hereby accepted as presented.  
Carried.

**AGT CENTRE BOARDROOM USE POLICY:**

- 031/25      **Spratt:**                              That AGT Centre Boardroom Use Policy, hereby attached to and to form part of these minutes, be adopted.  
Carried.

**IN-CAMERA:**

- 032/25      **Otterspoor:**                      That Council moved to a session closed to the public to discuss Legal and Human Resource issues. The time being 8:02 p.m.  
Carried.
- 033/25      **Garrett:**                              That the Council rise from the closed session. The time being 8:43 p.m.  
Carried.

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**CAO 2025 SALARY:**

034/25      **Dolega-Cieszkowski:** That the CAO receive a 2% increase in Salary for 2025 calendar year.

Carried.

**ADJOURNMENT:**

035/25      **Garrett:**                      That we hereby adjourn. Time of adjournment 8:45 p.m.

Carried.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER