

# Recreation Committee Meeting – April 8, 2024

PRESENT: Chairman Greg Carlson, Councillors Art Garrett, Jadwiga Dolega-Cieszkowski, Recreation Director Kelli Emmons, Superintendent of Public Works Bob Bors and CAO Darcy Olson.

ABSENT: Councillor Jason Hunter

Called to order: Chairman Carlson called the meeting to order at 6:00 p.m.

1. In-Camera: A discussion on Long Range Planning took place from 6:00 to 6:10 p.m..
2. Conflict of Interest:  
No Committee members indicated any conflict of interest, at this time, regarding any items on the agenda.
3. Minutes - Recreation Committee Minutes of March 7, 2024:  
Minutes were reviewed.
4. Parks and Recreation Department Report:  
Recreation Director presented her report for the month of March.
5. Financial Statements – March 2024:  
The Committee reviewed the financials for March 2024.
6. Age Friendly Rosetown – April 3, 2024 Meeting:  
Committee reviewed the minutes of the April 3, 2024 Meeting of the Rosetown Age Friendly Committee.
7. Summer Staffing 2024 Salaries:  
Recreation Director presented a proposed 2024 Salary Grid for Recreation Summer Staff. The grid was developed based on data collected from the Town's Salary Grid, proposed minimum wage hikes and similar sized community's wage survey.

**R-24-005**      **Recommendation:** That the attached 2024 Recreation Summer Staff Salary Grid be approved for use in the 2024 season.

8. Job Descriptions – Rosetown Leisure Aquatic Centre:  
Recreation Director Kelli Emmons presented job descriptions for the various positions at the Rosetown Aquatic Centre. Previously there has not been job descriptions for these seasonal positions.

**R-24-006**      **Recommendation:** That the Rosetown Aquatic Centre Job Descriptions be adopted as presented.

9. Kinsmen Sign – St. Andrews Park:  
The Town received a request from the Kinsmen Club to have a sign placed acknowledging their contribution to the playground equipment in St. Andrews Park. Committee did not have any objections to the placement of the sign as long as the other contributors were also acknowledged. Other contributors were the Lions and the Legion. Recreation Director to contact the Kinsmen and let them know the decision of the Committee.

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10. Rosetown Centennial Library – Salary Adjustment Request:

The Rosetown Centennial Library Board requested a salary increase for the two library employees, to take place the first pay period in May, 2024. The request was for Brittany Booth to increase to \$17.60/hour and Brooklyn Yurchuk to increase to \$15.77/hour.

**R-24-007**

**Recommendation:** That Rosetown Centennial Library employees' wages be set to the following amounts, starting with the first pay period in May 2024:

- Brittany Booth - \$17.60/hour
- Brooklyn Yurchuk - \$15.77/hour

11. RMAA Delegation:

Kevin Clark and Ryan Wickett, representing the Rosetown Minor Athletic Association, met with the Committee from 6:30 to 6:42 p.m.. They discussed installation of the damaged scoreboard on diamond #1, acknowledgement of contributors and the painting of the shipping container used as storage on the sports grounds, 6:30 a.m. staffing versus electronic locks at the Arena, batting cages set up in the Arena during summer months and the moving of a deepfreeze to the Referees room in the Arena.

12. Adjournment: Mayor Trevor Hay adjourned the meeting at 6:42 pm.

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Greg Carlson, Chairman

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Darcy Olson, CAO