

AGENDA FOR ORANGE MEMORIES

Regular meeting of the Board

Tuesday, MAY 7, 2019

at 7:00 p.m.

to be held in the Town of Rosetown Council Chambers at Rosetown, Saskatchewan.

PRESENT:

ABSENT:

VACANY: 2 members at large seats vacant.

CALLED TO ORDER:

APPROVAL OF AGENDA:

ADOPTION OF MINUTES:

- Review Admin. Committee – April 8, 2019.
- Family Meeting – April 10, 2019.

DELEGATIONS:

PUBLIC FORUM:

COMMUNICATIONS:

- Ministry of Health – Personal Care Home Re-Licensing.

FINANCIAL REPORTS:

- Integrated Life Care Inc. – April 2019 Invoice - \$4,514.17.
- April 2019 Financial Reports:
 1. Operational Cash Flow.
 2. Trail Balance.
 3. Profit & Loss.
 4. Balance Sheet.
 5. Reconciliation.
- May 2019 – Financial Status Report.

APPROVAL OF ACCOUNTS:

- General Account Payables & Payroll; April 1 – 30 in the amount of \$80,283.37

REPORTS OF MANAGER:

- April 2019 Manager Report.

UNFINISHED BUSINESS:

- Orange Memories Group Benefits Supplier – Chamber of Commerce Group Benefits.
- Group Benefits for Permanent Part Time.
- Sick Leave for Permanent Part Time.
- Short Term and Long Term Benefits.

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NEW BUSINESS:

- Appointment of Orange Memories Manager.
- Orange Memories Care Home Inc. – Human Resource Manual.
- Employee Classifications – Full Time; Part Time; Casual.
- 2017 & 2018 Personal Care Homes Inspection Report.
- Establish Regular Meetings.
- Board Appointment – Chairman, Vice Chairman, Secretary.
- Administrator and Treasurer appointment.
- Orange Memories – Signing Authorities.
- Room 114, 103 and 107 – Rental Rate.
- Establish Family Meetings – April & October each year – 3rd Wed. of the month.

BYLAWS:

- Bylaw No. 001-19 – Procedure Bylaw.
- Bylaw No. 002-19 – Authorize Certain Expenditures.

ADJOURNMENT: