

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN  
OF ROSETOWN HELD ON THE 18<sup>th</sup> DAY OF AUGUST, 2025  
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

**PRESENT:** Mayor Trevor Hay, Councillors Greg Carlson, Jadwiga Dolega-Cieszkowski, Janet Coffey-Olson, Art Garrett, Joseph Spratt, Kimiko Otterspoor, Chief Administrative Assistant Amanda Bors, Chief Administrative Officer Darcy Olson.

**ABSENT:** Recreation Director Kelli Emmons.

**CALL TO ORDER:**

A quorum being present, Mayor Trevor Hay called the meeting to order at 7:00 p.m.

**AGENDA:**

226/25 **Dolega-Cieszkowski:** That the agenda be accepted as presented.  
Carried.

**CONFLICT OF INTEREST:**

No Council member indicated any conflict of interest, at this time, regarding any items on the agenda.

**MINUTES:**

227/25 **Otterspoor:** That the minutes of the Regular Meeting of Council held on August 5, 2025 be accepted as presented.  
Carried.

**DELEGATIONS & PUBLIC FORUM:**

**CORRESPONDENCE:**

228/25 **Carlson:** That the List of Correspondence be accepted as presented, a copy of the list to be attached to and to form part of these minutes.  
Carried.

**FINANCIAL STATEMENTS:**

229/25 **Garrett:** That the Town of Rosetown Statement of Financial Activities for the month ending July 31, 2025 be accepted as presented.  
Carried.

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**BANK RECONCILIATION:**

- 230/25      **Spratt:**                      That the Town of Rosetown Bank Reconciliation for the month of July 2025 be accepted as presented.  
Carried.

**ACCOUNTS:**

- 231/25      **Carlson:**                      That the general accounts from cheque #41360 to #41404 in the amount of \$1,024,675.37 and on-line payments from #2025-112 to #2025-121 in the amount of \$107,774.90 are hereby approved, a list attached hereto and to form part of these minutes.  
Carried.
- 232/25      **Dolega-Cieszkowski:** That payroll accounts for Pay Period #16 (2025) in the amount of \$55,296.98 are hereby approved, a list attached hereto and to form part of these minutes.  
Carried.

**MANAGERS AND COMMITTEES REPORTS:**

Council reviewed the Managers Reports for the month of July from the Chief Administrative Assistant, Primary Care Clinic Manager and Recreation Director.

**UNFINISHED BUSINESS:**

**WEST SERVICE ROAD APPROVAL:**

- 233/25      **Otterspoor:**                      That the proposed service road on Parcel X, Plan 102167355 to access the new Western Sales development be approved on the condition that a road right-of-way, vested in the name of the Crown, is provided through the proposed Parcel D (Western Sales New Development) and Parcel 2, Plan 101874494 to connect to Service Road Parcel A, Plan 101874494.  
Carried.

**EAST NEIGHBORHOOD COST ESTIMATE – CHIF GRANT:**

- 234/25      **Carlson:**                      That the updated cost estimate, provided by AECOM Engineering, in the amount of \$11,010,000.00 for construction of the East Neighborhood Residential be approved for application to the Canada Housing Infrastructure Fund.  
Carried.

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**NEW BUSINESS:**

**DISCRETIONARY USE APPLICATION (201 RAILWAY AVENUE EAST):**

- 235/25      **Garrett:**                      That the discretionary use development permit for the development of a Gas Station and Convenience Store on Lots 1, 2, 3 & 22, Block 16, Plan G266 (201 Railway Ave. East) be approved.  
Carried.

**PARCEL TIE REQUEST (LOTS 17 & 18, BLOCK 13, PLAN G266):**

- 236/25      **Carlson:**                      That Council approve the parcel tie of Lots 17 & 18, Block 13, Plan G266 on the condition that an agreement is signed by the owners Larry and Tracy Walker that demolition of the house and garage, located on lot 18, Block 13, Plan G266 is completed no later than October 31, 2025.  
Carried.

**AGE FRIENDLY:**

- 237/25      **Dolega-Cieszkowski:**      That the Age Friendly Rosetown Minutes of August 6, 2025 be hereby acknowledged as presented.  
Carried.

**ROSETOWN HARVEST FAMILY FESTIVAL:**

- 238/25      **Otterspoor:**                      That the Rosetown Harvest Family Festival Minutes of July 28, 2025 be hereby acknowledged as presented.  
Carried.

**ORANGE MEMORIES CARE HOME:**

- 239/25      **Spratt:**                              That the Orange Memories Board Minutes of August 13, 2025 be hereby accepted as presented.  
Carried.

**MERIDIAN SURVEYS PLAN OF PROPOSED SUBDIVISION:**

- 240/25      **Otterspoor:**                      That the proposed subdivision of part of Lot 15, Block 4, Plan G775, part of Lane L3, Plan G755, all of Lane L3, Plan 61S17469, and all of Lot 10, Block 6, Plan 61S17439 be approved and that the portion of Lane L3, Plan G755 and all of Lane L3, Plan 61S17469 be closed and consolidated with Lot 10, Parcel 6, Plan 61S17439.  
Carried.

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**IN-CAMERA:**

241/25           **Carlson:**                   That Council moved to a session, closed to the public, to discuss Human Resources. The time being 7:58 p.m.  
Carried.

Councillor Otterspoor declared an interest and left the meeting at 7:58 pm.

Councillor Otterspoor returned to the meeting at 8:08 pm

242/25           **Dolega-Cieszkowski:** That the Council rise from the closed session. The time being 8:33 p.m.                   Carried.

**ADJOURNMENT:**

243/25           **Garrett:**                   That we hereby adjourn. Time of adjournment at 8:33 p.m.  
Carried.

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MAYOR

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CAO