

Administration Committee Meeting – September 3, 2024

PRESENT: Chairman Roxan Foursha, Mayor Trevor Hay, Councillors Greg Carlson, Janet Coffey-Olson, and CAA Amanda Bors.

ABSENT: CAO Darcy Olson

1. Called to Order: Chairman Foursha called the meeting to order at 12:00 p.m.
2. In-Camera (Closed Session): This will be moved to the end of the meeting.
3. Conflict of Interest: Chairman Foursha noted a conflict of interest with item #8 on the agenda.
4. Minutes:
Committee reviewed the Administration Committee Minutes of August 6, 2024.
5. Financial Statement:
Committee reviewed the Town of Rosetown Financial Statement for August 2024. CAA pointed out that the financial statement does not include the final deposit of August as the printing of the report was prior to the close of month end.
6. Administration Report:
Committee reviewed the Administration Report for August 2024.
7. Rosetown & District Primary Care Clinic Report:
The Committee reviewed the Rosetown & District Primary Care Clinic Report for June, July and August 2024.
8. Western Sales Water and Sewer Servicing:
Chairman Foursha declared an interest and left her seat at 12:05 pm. Mayor Hay assumed the Chairman seat.

A-24-012 Recommendation: That the Town of Rosetown cost share the additional cost to extend the distribution line for Western Sales new building to a maximum of \$20,000.00.

Chairman Foursha returned to the meeting and took her chair at 12:16 pm.

9. Jason Hunter – Damaged Tire:

Committee received a letter from Jason Hunter regarding some tire damage he received at the intersection of 6th Avenue East and 1st Street East. There is a broken piece of curb that the tire hit and was damaged to the point of needing replacement.

Committee reviewed the request and felt the curb, although broken, did not protrude into the driving lane and the driver would have hit the curb in order to do damage and that is not negligence on the Town of Rosetown so no compensation would be awarded.

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10. Election Officials Remuneration:

Administration has sent out a survey to like size communities requesting their Election Remuneration Rates for the 2024 Election. 3 of the 14 communities shared their rates.

The Town's rates were set for the 2022 Bi-election and Committee felt our rates were still sufficient for the 2024 general election.

Committee moved to In-camera to discuss Long Term Planning at 12:30 pm – 12:33 pm.

11. Adjournment:

Mayor Hay adjourned the meeting at 12:34 p.m.

Roxan Foursha, Chairman

Amanda Bors, CAA