

AGENDA FOR THE TOWN OF ROSETOWN

Administration Committee Meeting

Tuesday, October 8, 2019 at 7:00 p.m.

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| 7:00 p.m. | 1. | Call to Order. |
| 7:02 p.m. | 2. | Action Items. |
| 7:03 p.m. | 3. | Pecuniary Interest – Committee members to note any pecuniary interest that may be on the agenda. |
| 7:05 p.m. | 4. | Minutes:
- Administration – September 10, 2019. |
| 7:10 p.m. | 5. | Financial Statement – September, 2019. |
| 7:15 p.m. | 6. | Hugh Lees report – Hospital Foundation, Harvest Festival, Age Friendly. |
| 7:20 p.m. | 7. | Town of Rosetown – 2020 Salary Grid. |
| 7:25 p.m. | 8. | Pam Copeland – 209 Main Street – Assessment Review – forward to SAMA. |
| 7:30 p.m. | 9. | Rosetown & District Primary Care Centre & Wheatland Regional Library Board – HR Review - Staff Clarification. |
| 7:40 p.m. | 10. | Gary F. Groves – Liability Claim – Forward to SUMAssure. |
| 7:45 p.m. | 11. | Wheatland Regional Centre Inc. – Property Tax Cancellation/abatement. |
| 7:50 p.m. | 12. | Joint Municipal Meeting – November 20, 2019 - Agenda Items. |
| 7:55 p.m. | 13. | Public Meeting – November 27, 2019 – Develop Agenda and Format. |
| 8:10 p.m. | 14. | Other. |
| 8:15 p.m. | 15. | Adjournment. |

2019 Action Items

Meeting Date	Action Item	Employee / Department	Notes	Completed
March 27, 2018	Civic Centre - Sewer Lines	Recreation/PW	Dec. 18/18; reviewed at PW Aug/19	Completed
March 27, 2018	Civic Centre - Downspouts	Recreation	No issues were found regarding downspouts	Completed
March 27, 2018	Civic Centre Sidewalk Shaving	Recreation/PW		
October 1, 2018	Council Tour Arena	Council	January 21, 2019 at 6:15 p.m.	Completed
January 31, 2019	Council Tour Pool	Council	Tuesday, May 21 at 6:00 p.m.	Completed
January 31, 2019	Council Tour - Wells	Council	September 18, 2019 at Noon	Completed
February 11, 2019	Council Tour - Transfer Station	Council	April 30, 2019 at 3:00 p.m.	Completed
Business Plan	Council & Staff Meeting	Administration	in Sept./Oct./Nov. -September 11, 2019	Completed
	Review Stragic Plan with Council	Management Team	August 15, 2019 & September Council meeting	Completed
	CAO Evaluation, in accordance with HR Manual	Council	Council will meet September 24 to complete	Completed

Administration Committee Meeting – September 10, 2019

Present: Chairman Rome Molsberry, Mayor Subhas Maharaj, Councillor Rick Bell, CAO Michele A. Schmidt and CAA Amanda Bors.

Absent: Councillor Blair Wingert.

Called to Order: Chairman Rome Molsberry called the meeting to order a 6:56 p.m.

1. Action Items: Action Items were reviewed.
2. Pecuniary Interest – No Committee members indicated any pecuniary interest, at this time, regarding any items on the agenda.
3. Minutes:
Administration Committee – August 13, 2019 – reviewed minutes.
No business or concerns raised.
4. Financial Statement – Committee reviewed the Town of Rosetown Financial Statement for the month of August 2019.
5. Town of Rosetown Fee to Appeal Assessments:
Recommendations:
 - a. That we hereby recommend that the Town of Rosetown’s Fee to Appeal Assessments be established as follows, pending confirmation that a tier system can be utilized:

Residential	\$100.00 per appeal
Commercial	\$200.00 per appeal
 - b. That we hereby recommend, upon confirmation that a tier system can be utilized, that a Bylaw to establish the Town of Rosetown Fee to Appeal be presented to Council for review and approval.
6. Transfers to Reserves:
Recommendations:
That we hereby recommend that the following transfers to reserves shall be completed within the 2019 budget:

Future Res./Ind. Development	\$ 15,885.55
Elliott Memorial	\$ 6,324.54
Orange Memories (Donations)	\$ 645.00
7. Town of Rosetown – Fundraiser BBQ:
Recommendations:
That we hereby recommend that the total proceeds, in the amount \$1,456.00, raised at the Town of Rosetown Fundraiser BBQ be donated to the Gasper Family Foundation.
8. Town of Rosetown – Complaint Policy:
Recommendations:
That we hereby recommend that the Town of Rosetown Complaint Policy be presented to Council for their review and approval.

Administration Committee Meeting – September 10, 2019

9. Electronic Technology – Committee reviewed the price quotes received and are not interested, at this time, regarding electronic technology.
10. Town of Rosetown Policy Review:
Committee reviewed the following policies:
 - Town of Rosetown Infill Residential Construction Incentive Policy.
 - Town of Rosetown Communications Policy.
 - Town of Rosetown Social Media Policy.
 - Town of Rosetown HR Manual.
 - Town of Rosetown Strategic Plan – Vision, Mission Statement & Goals.

Recommendations:

- a. Town of Rosetown Infill Residential Construction Incentive Policy – no amendments at this time.
 - b. Town of Rosetown Communications Policy – recommended the following change (remove “assume” replace with “be”):
Legal and personnel inquiries should be handled as follows:
 - a. The CAO shall **be** responsibility for all inquiries regarding pending litigation, or involving a significant exposure to litigation.
 - b. The CAO shall **be** responsibility for all inquiries regarding staffing and personnel.
 - c. Town of Rosetown Social Media Policy: no amendments at this time.
 - d. That we hereby recommend that the following amendments be completed regarding the Town of Rosetown HR Manual:
 - Add to section 4.1 Vacation Time: “Vacation Carryover Request Forms must be received prior to November 1”.
 - In accordance with the Town of Rosetown Business Plan and the objective “Great place to work” - Add to the list of Statutory and Observed Holidays list (Section 4.2) – Easter Monday.
 - That we recommend that the Statutory and Observed Holidays List (Section 4.2) – Easter Monday be reviewed through the Town of Rosetown Business Plan in 2020.
 - Change: All full time Department Heads are responsible to work forty (40) hours per week. Attendance at meetings (Council and/or Committee and Board meetings) is required of all full time Department Heads. (change the hours of work per week from 35 to 40)
 - Add to Section 9.5 Meal Allowance and Travel Mileage: “Employees travelling out of town, on town business, shall utilize a town owned vehicle, if available.
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11. Town of Rosetown Recreation Department Review:
Recommendations:
That we hereby acknowledge receipt of the Recreation Department Review report submitted by Michele A. Schmidt, CAO and that this report shall be filed.
 12. Town of Rosetown 2020 Salary Grid:
Recommendations:
That we hereby recommend that the Town of Rosetown 2020 Salary Grid be reviewed and that all grids shall hold five (5) steps.

Administration Committee Meeting – September 10, 2019

13. Karen Welter - Reclassification:
Recommendations:
That we hereby recommend that Karen Welter hereby be reclassified as a permanent full time Administrative Assistant, Level 1 effective January 1, 2020.
14. Administrative Assistant, Level I & II – Job Description:
Recommendations:
That we hereby acknowledge receipt of the amended job descriptions regarding the Administrative Assistant, Level 1 and the Administrative Assistant, Level II position with the Town of Rosetown.
15. Town of Rosetown – Quarterly Status Report – September 2019:
Recommendations:
That we hereby acknowledge receipt of the Town of Rosetown Business Plan & Quarterly Status Report dated September 2019 as prepared by the Town of Rosetown Management Team and presented by CAO, Michele A. Schmidt.
16. Town of Rosetown – 2020 Business Plan:
Recommendations:
That we hereby recommend that a date be established for a joint meeting with Council and the Management Team to review and establish the Town of Rosetown Targets for the 2020 Business Plan.
17. Adjournment: Chairman Rome Molsberry adjourned the meeting at 9:00 p.m.

Rome Molsberry, Chairman

Michele A. Schmidt, CAO

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2019

	Year To Date	Budget	Variance	%
REVENUES				
Taxation				
Municipal Taxes				
General Municipal Levy				
410-110-100 - General Municipal Levy	3,254,225.97	3,262,003.00	(7,777.03)	0.24-
Abatements and Adjustments				
410-120-100 - Abatements and Adjustments	(30,561.11)	(35,500.00)	4,938.89	13.91
Discount on Current Year Taxes				
410-130-100 - Discount on Municipal Tax - Property	(67,569.01)	(67,000.00)	(569.01)	0.85-
Net Municipal Taxes	3,156,095.85	3,159,503.00	(3,407.15)	0.11-
Penalties on Tax Arrears				
410-400-110 - Penalty on Mun Taxes Current - Property	29,668.21	31,000.00	(1,331.79)	4.30-
Total Taxation:	3,185,764.06	3,190,503.00	(4,738.94)	0.15-
Fees and Charges				
Custom Work				
420-100-100 - F&C - Custom Work - Public Works	2,892.17	1,000.00	1,892.17	189.22
420-100-110 - F&C - Custom Work - Bylaw Enforcement	1,367.50	1,000.00	367.50	36.75
Sale of Supplies and Gravel				
420-200-210 - F&C - Sale of Supplies - Misc.	164.80	1,000.00	(835.20)	83.52-
Rentals				
420-300-100 - F&C - Rentals - Building/Room/Land	35,370.00	1,650.00	33,720.00	2043.64
420-300-105 - F&C - Land Leases	3,600.00	3,600.00		
420-300-130 - F&C - Municipal Clinic Rental	93,510.00	122,000.00	(28,490.00)	23.35-
Policing and Fire Fees				
420-400-100 - F&C - Local Fines	975.00	500.00	475.00	95.00
420-400-110 - F&C - Sask Justice Fines	23,907.20	25,000.00	(1,092.80)	4.37-
420-400-300 - F&C - Fire Fees	50,958.84	70,000.00	(19,041.16)	27.20-
420-400-400 - F&C - Fire Hall Rental	750.00	3,000.00	(2,250.00)	75.00-
Recreation Fees				
420-500-100 - F&C - Rec Centre Fees - Skating Rink	100.00		100.00	
420-500-110 - F&C - Skating Rink R.M.A.A.	35,839.99	75,000.00	(39,160.01)	52.21-
420-500-120 - F&C - Figure Skating	10,107.37	15,000.00	(4,892.63)	32.62-
420-500-130 - F&C - Rink Hockey Rentals	15,987.54	13,000.00	2,987.54	22.98
420-500-140 - F&C - Rink Arena Rentals	1,985.00	2,000.00	(15.00)	0.75-
420-500-150 - F&C - Rink Concession	2,280.00	4,900.00	(2,620.00)	53.47-
420-500-155 - F&C - Rink Advertising & Sponsorship	15,600.00	15,600.00		
420-500-156 - F&C - Olympia Advertising	(200.00)	2,800.00	(3,000.00)	107.14-
420-500-160 - F&C - Rink Miscellaneous Revenue	1,340.00	1,000.00	340.00	34.00
420-500-165 - Arena Signage	1,350.00	8,600.00	(7,250.00)	84.30-
420-500-170 - Dressing Room Sponsorship		12,000.00	(12,000.00)	100.00-
420-500-310 - F&C - Swimming Pool Season Tickets	9,630.50	6,500.00	3,130.50	48.16
420-500-320 - F&C - Swimming Pool Single Admission	12,738.54	14,000.00	(1,261.46)	9.01-
420-500-330 - F&C - Swimming Pool Lesson Registration	21,991.50	25,000.00	(3,008.50)	12.03-
420-500-340 - F&C - Swimming Pool - Miscellaneous	1,700.00	1,500.00	200.00	13.33
420-500-400 - F&C - Rec Centre Fees- Civic Centre Rent	78,706.45	100,000.00	(21,293.55)	21.29-
420-500-401 - F&C - Rec. Fees - Elks Hall Rentals	16,068.30	19,000.00	(2,931.70)	15.43-
420-520-800 - F&C - Rec Operation Mania (Self Help)	1,152.59	1,000.00	152.59	15.26
420-530-100 - F&C - Library/Museum	3,761.50	4,000.00	(238.50)	5.96-
420-530-300 - F&C - Festival Tent Rental	1,500.00	2,000.00	(500.00)	25.00-
Cemetery Fees				
420-600-100 - F&C - Cemetery Fees	10,913.92	10,000.00	913.92	9.14

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2019

	Year To Date	Budget	Variance	%
420-600-110 - F&C - Columbarium	3,900.00	2,100.00	1,800.00	85.71
420-600-120 - F&C - Cemetery Perpetual Care	843.76		843.76	
Licenses and Permits				
420-700-200 - F&C - Licenses - Business	10,400.00	14,000.00	(3,600.00)	25.71-
420-700-210 - F&C - Licenses - Pets	4,737.50	4,500.00	237.50	5.28
420-710-100 - F&C - Permits	8,257.40	15,000.00	(6,742.60)	44.95-
General Office Services				
420-800-100 - F&C - Tax Certificate	450.00	300.00	150.00	50.00
420-800-220 - F&C - Appeal Fees	350.00		350.00	
Landfill/Waste Collection Fees				
420-850-110 - F&C - Landfill Fees	108,107.60	139,000.00	(30,892.40)	22.22-
420-850-120 - F&C - Waste Collection Fees	98,949.25	150,000.00	(51,050.75)	34.03-
420-850-130 - F&C - Recycle and Compost Fee	77,662.69	105,000.00	(27,337.31)	26.04-
Other				
420-900-100 - F&C - Dog Fines	545.00	200.00	345.00	172.50
420-950-100 - F&C - Lagoon Fees	2,250.00	3,000.00	(750.00)	25.00-
425-100-100 - F&C - Tourism Advertising	8,087.98	12,200.00	(4,112.02)	33.71-
425-100-101 - F&C - Tourism Sale of Supplies	17,126.43	16,000.00	1,126.43	7.04
425-100-102 - F&C - Tourism Fundraiser	290.00	3,500.00	(3,210.00)	91.71-
Total Fees and Charges:	798,006.32	1,026,450.00	(228,443.68)	22.26-
Utilities				
Water				
440-110-100 - Water - Water Sales	661,083.82	895,000.00	(233,916.18)	26.14-
440-190-900 - Water - Other Revenue	23,646.65	25,000.00	(1,353.35)	5.41-
Sewer				
440-220-100 - Sewer - Charges	140,779.97	180,000.00	(39,220.03)	21.79-
Total Utilities:	825,510.44	1,100,000.00	(274,489.56)	24.95-
Unconditional Transfers				
Unconditional Transfers				
450-110-100 - Unconditional - (Revenue Sharing)	251,062.00	480,000.00	(228,938.00)	47.70-
450-115-100 - Unconditional Local Grants - Landfill	25,431.97	22,000.00	3,431.97	15.60
Total Unconditional Transfers:	276,493.97	502,000.00	(225,506.03)	44.92-
Conditional Grants				
Federal				
450-200-080 - New Deals Gas Tax Grant	292,187.80	141,000.00	151,187.80	107.23
450-230-101 - Conditional - Federal - Student Tourism	2,163.00	5,000.00	(2,837.00)	56.74-
Provincial				
450-300-130 - Multi-Material Stewardship Grant	17,798.55	18,000.00	(201.45)	1.12-
450-310-100 - Conditional - Prov - Urban Highway Prog		3,000.00	(3,000.00)	100.00-
450-350-110 - Library Grant	6,656.88	10,500.00	(3,843.12)	36.60-
450-355-100 - Recreation Dept. Grant	430.00	10,000.00	(9,570.00)	95.70-
Local				
450-420-100 - Conditional - Local - Regional Rec.	2,000.00		2,000.00	
Total Conditional Grants:	321,236.23	187,500.00	133,736.23	71.33
Grants in Lieu of Taxes				
Federal				
450-500-100 - GIL - Federal	500.00	38,800.00	(38,300.00)	98.71-

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2019

	Year To Date	Budget	Variance	%
Provincial				
450-600-100 - GIL - Provincial	13,993.06	24,000.00	(10,006.94)	41.70-
450-610-100 - GIL - Prov - SPC Electrical	112,243.35	170,000.00	(57,756.65)	33.97-
450-620-100 - GIL - Prov - Sask. Energy	51,481.75	60,000.00	(8,518.25)	14.20-
Total Grants in Lieu of Taxes:	178,218.16	292,800.00	(114,581.84)	39.13-
Capital Asset Proceeds				
Capital Asset Proceeds				
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss	(1,575.81)		(1,575.81)	
Total Capital Asset Proceeds:	(1,575.81)	0.00	(1,575.81)	0.00
Land Sales - Gain				
Land Sales Gains				
460-500-100 - Land Sales - Gain	15,885.55		15,885.55	
Total Land Sales - Gain:	15,885.55	0.00	15,885.55	0.00
Investment Income and Commissions				
Investment and Income Revenue				
470-100-100 - Interest Revenue	78,783.08	49,000.00	29,783.08	60.78
Total Investment Income and Commissions:	78,783.08	49,000.00	29,783.08	60.78
Other Revenues				
Other Revenue				
480-130-100 - Community Grant Program	25,163.00	25,000.00	163.00	0.65
480-150-100 - Donations	9,449.54	10,000.00	(550.46)	5.50-
480-150-101 - Civic Centre Donations	1,511.00		1,511.00	
480-150-110 - Swimming Pool Donations	200.00		200.00	
480-150-130 - Cemetery Donations	3,311.00		3,311.00	
480-150-135 - Rosetown Walking Trail	457.00		457.00	
480-150-170 - History Books	40.00		40.00	
480-150-175 - Wage Recovery - STD/LTD/WCB	107.92		107.92	
480-150-180 - Sports Grounds Donations	2,466.00		2,466.00	
480-150-195 - Orange Memories Donations	645.00		645.00	
Total Other Revenues:	43,350.46	35,000.00	8,350.46	23.86
Total REVENUES:	5,721,672.46	6,383,253.00	(661,580.54)	10.36-

EXPENDITURES

General Government Services

Wages

510-110-110 - GG - Council - Indemnity	30,466.89	56,000.00	25,533.11	45.59
510-110-140 - GG - Council Per Diem	3,955.20	18,000.00	14,044.80	78.03
510-110-230 - GG - Salaries Administration	129,469.32	200,000.00	70,530.68	35.27
510-110-530 - GG - Per Diem - other	741.60	700.00	(41.60)	5.94-

Benefits

510-130-230 - GG - Office Employee Benefits	32,087.84	41,000.00	8,912.16	21.74
510-130-231 - GG - Benefits - CPP Council	(878.27)	1,500.00	2,378.27	158.55
510-130-234 - GG - Benefits - Worker Compensation	5,586.14	5,200.00	(386.14)	7.43-
510-150-530 - GG - Office Employee Appreciation	1,633.51	2,500.00	866.49	34.66

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2019

	Year To Date	Budget	Variance	%
Professional/Contract Services				
510-200-110 - GG - Legal Fees	142,816.83	175,000.00	32,183.17	18.39
510-200-130 - GG - Cont. - Audit/Accounting	16,879.37	17,000.00	120.63	0.71
510-200-150 - GG - Cont. - Assessment - SAMA	30,300.15	31,000.00	699.85	2.26
510-200-170 - GG - Cont. - Advertising	3,085.50	10,000.00	6,914.50	69.15
510-210-120 - GG - Council - Meeting/Travel/Meals	738.62	8,000.00	7,261.38	90.77
510-210-160 - GG - Council miscellaneous	2,536.12	3,000.00	463.88	15.46
510-210-170 - GG - Admin. - Training, Travel & Meals	2,344.39	4,500.00	2,155.61	47.90
510-210-180 - GG - Entertainment of Dignitaries	544.92	500.00	(44.92)	8.98-
510-220-100 - GG - Cont. - Office Caretaking	1,700.00	4,000.00	2,300.00	57.50
510-220-110 - GG - Office Maintenance Professional	1,167.56	30,000.00	28,832.44	96.11
510-220-115 - GG - Cont. Asset Management		1,000.00	1,000.00	100.00
510-230-100 - GG - Cont. - Insurance - General & Bond	30,633.00	35,000.00	4,367.00	12.48
510-240-100 - GG - Cont. - Memberships & Subscriptions	5,987.69	6,000.00	12.31	0.21
510-240-150 - GG - Cont. - Conference Fees	7,247.13	6,000.00	(1,247.13)	20.79-
510-260-100 - GG - Cont. - Tax Enforcement/Collection	141.84	500.00	358.16	71.63
510-260-150 - GG - Cont. - Elections	1,846.50		(1,846.50)	
510-280-130 - GG - Building Inspections	17,274.61	15,000.00	(2,274.61)	15.16-
510-280-150 - GG - Prof. Contr. - Engineering Projects	21,101.02	30,000.00	8,898.98	29.66
510-290-100 - GG - Cont. - Bank Charges	496.29	2,000.00	1,503.71	75.19
510-290-200 - GG - Cont. - Leases & Agreements	11,751.93	12,000.00	248.07	2.07
Utilities				
510-300-110 - GG - Town Office Energy	2,585.55	3,500.00	914.45	26.13
510-300-120 - GG - Town Office Power	2,524.09	4,500.00	1,975.91	43.91
510-300-140 - GG - Town Office Telephones	5,472.02	6,500.00	1,027.98	15.82
Maintenance, Material and Supplies				
510-400-110 - GG - Maint. - Postage	9,109.73	18,500.00	9,390.27	50.76
510-410-140 - GG - Maint. - Office Expenses	10,113.81	22,000.00	11,886.19	54.03
510-410-160 - GG - Miscellaneous Supplies	7,686.96	7,700.00	13.04	0.17
510-420-100 - GG - Maint. - Janitor Supplies	76.57	500.00	423.43	84.69
Capital Expenditures				
510-600-599 - GG - Amortization	5,074.95	4,038.00	(1,036.95)	25.68-
Interest				
510-710-110 - GG - Long Term Debt Interest		90,655.00	90,655.00	100.00
Other				
510-900-110 - GG - Miscellaneous expenses	554.70	5,000.00	4,445.30	88.91
Total General Government Services:	544,854.08	878,293.00	333,438.92	37.96
 Protective Services				
Police Protection				
Wages and Benefits				
520-110-110 - PS - Bylaw Enforcement - Salaries	15,401.23	24,500.00	9,098.77	37.14
520-110-115 - PS - Bylaw Enforcement - Custom Work	1,407.50	800.00	(607.50)	75.94-
520-120-110 - PS - Bylaw Officer - Benefits	3,590.82	5,000.00	1,409.18	28.18
Contractual Services				
520-200-170 - PS - Bylaw Enforcement - Advertising	1,040.00	2,000.00	960.00	48.00
520-210-110 - PS - Police - Contracted Services	184,199.58	187,000.00	2,800.42	1.50
520-220-100 - PS - Bylaw - Training/travel/meals		1,000.00	1,000.00	100.00
520-240-100 - Protective Services Membership/Subs.		200.00	200.00	100.00
Utilities				
520-300-140 - PS - Bylaw Enforcement Phone	921.71	1,000.00	78.29	7.83
Maintenance, Materials and Supplies				

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2019

	Year To Date	Budget	Variance	%
520-420-100 - PS - Bylaw Enforcement Equipment Repair	1,213.46	1,500.00	286.54	19.10
520-420-110 - PS - Bylaw Enforcement - Fuel & Oil	497.62	1,500.00	1,002.38	66.83
520-420-200 - PS - Bylaw - Insurance/Vehicle Reg.	1,337.00	1,500.00	163.00	10.87
520-430-100 - PS - Bylaw Enforcement supplies	624.01	500.00	(124.01)	24.80-
520-430-105 - PS - Bylaw Enforcement - Bylaw Court	1,043.53	2,000.00	956.47	47.82
Capital Expenditures				
520-600-399 - PS - Police/Bylaw - Amortization	1,732.89	1,733.00	0.11	0.01
Total Police Protection:	213,009.35	230,233.00	17,223.65	7.48
Fire Protection				
Wages				
525-110-120 - PS - Fire - Salaries - Fire Chief		7,000.00	7,000.00	100.00
525-110-140 - PS - Fire - Salaries - Fire Fighters		53,500.00	53,500.00	100.00
Professional/Contractual Services				
525-210-100 - PS - Fire - EMS Contract - 911	2,953.78	3,000.00	46.22	1.54
525-210-110 - PS - Fire - Contracted Services	3,521.65	4,500.00	978.35	21.74
525-220-100 - PS - Fire - training/travel/meals	3,629.87	10,000.00	6,370.13	63.70
525-230-100 - PS - Fire - Insurance	7,391.20	7,500.00	108.80	1.45
525-250-110 - PS - Fire Dept. RM Truck Repair		1,500.00	1,500.00	100.00
525-260-100 - PS - Fire - Other	48.23	500.00	451.77	90.35
Utilities				
525-300-110 - PS - Fire Hall Power	1,731.21	3,000.00	1,268.79	42.29
525-300-120 - PS - Fire Hall Energy	1,997.54	3,500.00	1,502.46	42.93
525-300-140 - PS - Fire - Utility - Telephone	7,222.79	9,000.00	1,777.21	19.75
Maintenance, Materials and Supplies				
525-420-100 - PS - Fire - Office Supplies	1,221.95	3,000.00	1,778.05	59.27
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	32,438.73	10,000.00	(22,438.73)	224.39-
525-430-110 - PS - Fire - Oil & Gas	1,671.06	3,000.00	1,328.94	44.30
525-430-120 - PS - Fire Dept. RM Truck Fuel & Oil	976.15	1,100.00	123.85	11.26
525-440-100 - PS - Fire Dept. Supplies	14,612.06	8,200.00	(6,412.06)	78.20-
525-440-110 - PS - Fire Dept. R.M. Truck Supplies	1,161.83	4,000.00	2,838.17	70.95
Capital Expenditures				
525-600-399 - PS - Fire - Amortization	47,205.93	48,149.00	943.07	1.96
Other				
527-210-170 - EMO - training/travel/meals	12.03	3,500.00	3,487.97	99.66
527-300-140 - EMO - telephones	1,764.80	2,600.00	835.20	32.12
527-410-140 - EMO - supplies		500.00	500.00	100.00
Total Fire Protection:	129,560.81	187,049.00	57,488.19	30.73
Total Protective Services:	342,570.16	417,282.00	74,711.84	17.90
Transportation Services				
Maintenance				
Wages				
530-110-120 - TS - Superintendent	63,725.34	79,000.00	15,274.66	19.34
530-110-130 - TS - Machine Repair Salaries	50,390.83		(50,390.83)	
530-110-160 - TS - Workshop Salaries	29,176.51	73,000.00	43,823.49	60.03
530-110-170 - TS - Street Maintenance Salaries	24,009.07	200,000.00	175,990.93	88.00
530-110-180 - TS - Drainage Salaries	14,289.37		(14,289.37)	
530-110-220 - TS - Public Works: parks & boulevards	28,253.28		(28,253.28)	
	<i>#209,844.40</i>			
	<i>Plus 537-110-120</i>			
	<i>#10,516.18</i>			
	<i>#220,360.58</i>			
		<i>#352,000.00</i>		
Benefits				
530-120-110 - TS - Maint. - Shop Benefits	77,754.82	105,000.00	27,245.18	25.95
530-120-124 - TS - Maint. - Worker's Comp	5,586.15	6,000.00	413.85	6.90
530-120-126 - TS - Maint. - Employee Appreciation	1,108.23	5,000.00	3,891.77	77.84
Professional/Contractual Services				

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530-250-100 - TS - Maint. - Training,Travel, Meals	6,229.80	8,000.00	1,770.20	22.13
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	27,864.97	36,000.00	8,135.03	22.60
530-260-110 - TS - Workshop repair Contract & Insur.	962.48	7,000.00	6,037.52	86.25
530-260-130 - TS - Street Maintenance Prof/Contractual	105,198.64	125,000.00	19,801.36	15.84
530-260-140 - TS - Urban Forestry / Elm Tree Pruning		40,000.00	40,000.00	100.00
Utilities				
530-300-110 - TS - Public Works Shop Energy	4,269.23	8,500.00	4,230.77	49.77
530-300-120 - TS - Public Works Shop Power	5,019.06	8,000.00	2,980.94	37.26
530-300-140 - TS - Public Works Shop Telephone	2,415.87	4,000.00	1,584.13	39.60
530-310-100 - TS - Street Lights/Crosswalk Power	41,504.16	63,000.00	21,495.84	34.12
Maintenance, Materials & Supplies				
530-400-110 - TS - Maint. - Workshop materials	6,449.56	8,000.00	1,550.44	19.38
530-400-130 - TS - Maint. - Sidewalk maintenance	2,192.55	10,000.00	7,807.45	78.07
530-400-150 - TS - Maint. - Office Supplies	232.18	500.00	267.82	53.56
530-410-100 - TS - Maint. - Small Tools	8,821.39	10,000.00	1,178.61	11.79
530-410-120 - TS - Safety Equipment	5,045.60	10,000.00	4,954.40	49.54
530-420-100 - TS - Machine Repair	30,126.88	50,000.00	19,873.12	39.75
530-420-110 - TS - Maint. - Oil & Gas	26,584.37	50,000.00	23,415.63	46.83
530-440-100 - TS - Maint. - Gravel	11,745.00	20,000.00	8,255.00	41.28
530-440-110 - TS - Snow removal /sanding		7,500.00	7,500.00	100.00
530-450-100 - TS - Maint. - Drainage Maintenance	6,124.81	8,000.00	1,875.19	23.44
530-460-100 - TS - Street Maintenance and Materials	5,187.90	20,000.00	14,812.10	74.06
530-470-100 - TS - Maint. -Sign Materials	1,937.43	3,000.00	1,062.57	35.42
530-490-120 - TS - Banners/Lighting contractual		500.00	500.00	100.00
Capital Expenditures				
530-600-199 - TS - Maint. - Amortization	52,183.05	58,372.00	6,188.95	10.60
530-600-299 - TS - Maint. - Other - Amortization	26,107.26	11,045.00	(15,062.26)	136.37-
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt	180,563.87	179,466.00	(1,097.87)	0.61-
Interest				
530-700-110 - TS - Maint. - Interest	767.53	600.00	(167.53)	27.92-
Total Maintenance:	851,827.19	1,214,483.00	362,655.81	29.86
Snow Removal				
Wages				
537-110-120 - TS - Snow Removal Salaries	10,516.18		(10,516.18)	
Capital Expenditures				
537-600-199 - TS - Snow Amortization	2,884.48	2,885.00	0.52	0.02
Total Snow Removal:	13,400.66	2,885.00	(10,515.66)	364.49-
Total Transportation Services:	865,227.85	1,217,368.00	352,140.15	28.93
Environmental Services				
Wages and Benefits				
540-110-110 - EH - Waste Disposal Salaries	22,600.80	30,000.00	7,399.20	24.66
540-110-115 - EH - Landfill Supervisor Salary	30,579.04	40,000.00	9,420.96	23.55
Professional/Contractual Services				
540-200-110 - EH - Cont. - Waste Collection/Disposal	60,300.00	81,000.00	20,700.00	25.56
540-200-115 - EH - Recycling Collection / Disposal	55,284.68	85,000.00	29,715.32	34.96
540-200-120 - EH - Landfill Contractual	78,868.25	170,000.00	91,131.75	53.61
540-200-121 - EH - Landfill Engineer		10,000.00	10,000.00	100.00
540-200-130 - Maint. - Insurance/Vehicle Rec.	596.50	1,500.00	903.50	60.23
540-200-135 - EH - Landfill Vehicle Maint.	55.12	2,000.00	1,944.88	97.24
540-210-101 - EH -Mosquito Control		6,000.00	6,000.00	100.00
540-220-100 - EH - Cont. - Building Mtce. & Repairs		4,000.00	4,000.00	100.00
Utilities				

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540-300-120 - EH - Utility - Power	1,486.76	2,500.00	1,013.24	40.53
540-300-140 - EH - Utility - Telephone	226.86	700.00	473.14	67.59
Maintenance, Materials and Supplies				
540-400-115 - EH - Landfill Office Supplies	7,643.68	2,000.00	(5,643.68)	282.18-
540-440-110 - EH - Waste Disposal Supplies	2,081.06	3,500.00	1,418.94	40.54
Capital Expenditures				
540-600-299 - EH&W - Amortization	36,573.44	33,775.00	(2,798.44)	8.29-
Total Environmental Services:	296,296.19	471,975.00	175,678.81	37.22
Public Health and Welfare Services				
Wages and Benefits				
550-110-110 - H&W - cemetary salaries (PW)	3,003.45	6,000.00	2,996.55	49.94
550-110-115 - H&W - cemetary salaries (REC)	3,414.75	3,000.00	(414.75)	13.83-
Professional/Contractual Services				
550-200-110 - H&W - Cont. - Cemetery Maint.		20,000.00	20,000.00	100.00
550-200-125 - H&W - expenses for doctors		5,000.00	5,000.00	100.00
Maintenance, Materials and Supplies				
550-400-110 - H&W - Maint. - Cemetery Supplies	989.17	1,000.00	10.83	1.08
Other				
550-900-110 - H&W - Cemetery Improvement		500.00	500.00	100.00
Total Public Health and Welfare Services:	7,407.37	35,500.00	28,092.63	79.13
Primary Care Centre				
Wages and Benefits				
555-110-110 - H&W - Municipal Clinic Admin Salaries	73,932.13	91,000.00	17,067.87	18.76
555-120-110 - H&W - Municipal Clinic Admin benefits	9,179.04	11,000.00	1,820.96	16.55
Professional/Contractual Services				
555-200-170 - H&W - Municipal Clinic Advertising	254.00	500.00	246.00	49.20
555-220-100 - H&W - Municipal Clinic Caretaking	8,960.00	13,000.00	4,040.00	31.08
555-230-100 - H&W - Municipal Clinic Insurance	130.00	200.00	70.00	35.00
555-240-100 - H&W - Municipal Clinic Membership & Sub.	25.00	500.00	475.00	95.00
555-290-200 - H&W - Leases and Agreements	31,934.66	40,000.00	8,065.34	20.16
Utilities				
555-300-110 - H&W - Municipal Clinic Energy	861.67	1,700.00	838.33	49.31
555-300-120 - H&W - Municipal Clinic Power	2,997.17	4,500.00	1,502.83	33.40
555-300-130 - H&W - Municipal Clinic Phone	3,387.04	5,600.00	2,212.96	39.52
Maintenance, Materials and Supplies				
555-410-100 - H&W - Municipal Clinic Office	1,451.24	2,800.00	1,348.76	48.17
555-410-101 - H&W - Municipal Clinic Medical Supplies	6,140.38	7,000.00	859.62	12.28
555-410-110 - H&W - Municipal Clinic Medical Equipment		5,000.00	5,000.00	100.00
555-420-100 - H&W - Municipal Clinic Janitor Supplies	327.05	1,000.00	672.95	67.30
555-420-110 - H&W - Municipal Clinic Bldg Maintenance	88.86	500.00	411.14	82.23
Capital Expenditures				
555-600-399 - H&W - Amortization	1,825.27	1,844.00	18.73	1.02
Total Primary Care Centre:	141,493.51	186,144.00	44,650.49	23.99
Orange Memories				
Grants and Contributions				
557-500-110 - H&W - PCH - Grants and Contributions	71,237.33	50,000.00	(21,237.33)	42.47-
Capital Expenditures				
557-600-199 - H&W - PCH - Amort - Land Improvements	117,270.07	117,271.00	0.93	

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Total Orange Memories:	188,507.40	167,271.00	(21,236.40)	12.70-
Community and Business Development				
Wages and Benefits				
560-110-110 - CBD - Salaries		25,000.00	25,000.00	100.00
Professional/Contractual Services				
560-210-100 - CBD - Cont. - Advertising	600.00	1,500.00	900.00	60.00
560-220-100 - CBD - Cont. - Website	4,300.80	4,100.00	(200.80)	4.90-
560-240-100 - CBD - Cont. - Memberships/Subscriptions	1,700.85	350.00	(1,350.85)	385.96-
Total Community and Business Development:	6,601.65	30,950.00	24,348.35	78.67
Recreation and Cultural Services				
Wages				
570-110-110 - R&C - Rec. Administration salaries	52,262.20	67,952.00	15,689.80	23.09
570-110-120 - R&C - Salaries - Skating Rink	64,194.63	90,000.00	25,805.37	28.67
570-110-130 - R&C - Salaries - Swimming Pool	65,873.27	65,000.00	(873.27)	1.34-
570-110-160 - R&C - Library Salaries	22,280.07	32,000.00	9,719.93	30.37
570-110-162 - R&C - Library Janitor Salaries	323.70	3,000.00	2,676.30	89.21
570-110-165 - R&C - Archive Salaries	4,865.26	8,750.00	3,884.74	44.40
570-110-166 - R&C - Archive & Library benefits	5,310.90	8,500.00	3,189.10	37.52
570-110-180 - R&C - Parks & Blvd. Salaries	68,412.25	110,000.00	41,587.75	37.81
570-110-190 - R&C - Rec. Playground Program Salaries	13,840.28	16,000.00	2,159.72	13.50
570-110-191 - R&C - Salaries - Tourism	21,021.18	13,000.00	(8,021.18)	61.70-
Benefits				
570-120-110 - R&C - Rec. Benefits	38,837.96	65,000.00	26,162.04	40.25
570-120-180 - R&C - Rec. Dept. Workers Comp.	5,586.16	6,000.00	413.84	6.90
570-120-185 - R&C - Benefits - Tourism		550.00	550.00	100.00
570-120-190 - R&C - Rec. Employees Appreciation	848.82	2,000.00	1,151.18	57.56
Professional/Contractual Services				
570-200-170 - R&C - Recreation Advertising	1,356.60	1,500.00	143.40	9.56
570-210-100 - R&C - Rink Prof/Contractual Services	2,803.00	23,500.00	20,697.00	88.07
570-210-110 - R&C - Pool Prof/Contractual Services	6,196.32	15,000.00	8,803.68	58.69
570-210-120 - R&C - Parks & Boulevards Prof/Cont.	810.12		(810.12)	
570-220-100 - R&C - Training, travel, meals	7,283.83	7,000.00	(283.83)	4.05-
570-230-110 - R&C - Rink Insurance	25,688.46	24,000.00	(1,688.46)	7.04-
570-230-120 - R&C - Pool Insurance	3,982.00	3,800.00	(182.00)	4.79-
570-230-125 - R&C -Sports & Playground Insurance	1,260.00	1,800.00	540.00	30.00
570-230-160 - R&C - Library Insurance	2,597.00	2,500.00	(97.00)	3.88-
570-230-161 - R&C - Contr. - Insurance Civic Centre	5,744.00	5,750.00	6.00	0.10
570-230-162 - R&C - Cont. - Insurance Elks Hall	1,480.00	1,500.00	20.00	1.33
570-230-163 - R&C - Cont. - Auditor Fees Civic Centre	1,351.50	1,500.00	148.50	9.90
570-240-100 - R&C - Cont. - Memberships/Subscriptions	185.00	450.00	265.00	58.89
570-260-110 - R&C - Insurance/Vehicle Reg.	4,740.81	4,500.00	(240.81)	5.35-
570-270-101 - R&C - Cont. Mtce. - Civic Centre	19,285.59	35,000.00	15,714.41	44.90
570-270-102 - R&C - Cont. Mtce. - Elks Hall	4,962.70	6,000.00	1,037.30	17.29
570-270-103 - R&C - Cont. Repairs - Civic Centre	3,178.43	7,000.00	3,821.57	54.59
570-270-104 - R&C - Cont. Repair - Elks Hall	4,761.20	7,000.00	2,238.80	31.98
570-280-101 - R&C - Contract - Engineering	6,260.00		(6,260.00)	
570-290-100 - R&C - Cont. - Library Requisition	20,220.75	21,000.00	779.25	3.71
Utilities - Heat				
570-300-110 - R&C - Skating Rink Energy	19,469.10	29,000.00	9,530.90	32.87
570-300-130 - R&C - Swimming Pool Energy	6,751.12	7,000.00	248.88	3.56
570-300-160 - R&C - Library Energy	1,809.30	3,000.00	1,190.70	39.69

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Utilities - Power				
570-310-110 - R&C - Skating Rink Power	13,064.50	24,000.00	10,935.50	45.56
570-310-115 - R&C - Ice Plant Power	11,353.24	26,000.00	14,646.76	56.33
570-310-130 - R&C - Swimming Pool Power	7,546.52	9,000.00	1,453.48	16.15
570-310-140 - R&C - Sports & Playground Power	324.22	1,000.00	675.78	67.58
570-310-150 - R&C - Lease Storage Bldg - Power	168.15	500.00	331.85	66.37
570-310-160 - R&C - Library Power	2,838.56	3,800.00	961.44	25.30
570-310-170 - R&C - Tennis Court Power	353.18	700.00	346.82	49.55
570-310-175 - R&C - Rose Garden Light	276.08	650.00	373.92	57.53
570-310-180 - R&C - Splash Park Power	426.70		(426.70)	
Utilities - Telephone				
570-330-100 - R&C - Rec. Administration Telephone	619.55	1,000.00	380.45	38.05
570-330-110 - R&C - Utility - Telephone - Skating Rink	1,704.85	4,300.00	2,595.15	60.35
570-330-130 - R&C - Swim Pool Phone	353.39	350.00	(3.39)	0.97-
570-330-150 - R&C - Utility - Civic Centre	19,593.91	38,500.00	18,906.09	49.11
570-330-151 - R&C - Utilities Elks Hall	3,742.25	6,000.00	2,257.75	37.63
Maintenance, Materials and Supplies				
570-410-100 - R&C - Office Supplies	67.78	1,000.00	932.22	93.22
570-420-100 - R&C - Equipment Maintenance	12,515.44	15,000.00	2,484.56	16.56
570-420-105 - R&C - Rec - Fuel & Oil	4,131.83	6,800.00	2,668.17	39.24
570-420-110 - R&C - Supplies - Skating Rink		1,000.00	1,000.00	100.00
570-420-130 - R&C - Swimming Pool Chemicals	7,160.52	5,000.00	(2,160.52)	43.21-
570-420-131 - R&C - Swimming Pool Program supplies	2,280.32	3,000.00	719.68	23.99
570-420-140 - R&C - Sports & Playground supplies	8,107.62	9,000.00	892.38	9.92
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	1,160.34	20,000.00	18,839.66	94.20
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	3,524.50	4,500.00	975.50	21.68
570-420-145 - R&C - Recreation Programs	125.75	500.00	374.25	74.85
570-420-160 - R&C - Parks & Boulevards supplies	18,190.11	35,000.00	16,809.89	48.03
570-420-165 - R&C - Archive Expenses	500.00	500.00		
570-430-110 - R&C - Skating Rink Maint. & supplies	15,438.83	30,000.00	14,561.17	48.54
570-430-130 - R&C - Swimming Pool maint. & supplies	9,615.48	10,000.00	384.52	3.85
570-430-150 - R&C - Festival Tent Supplies		500.00	500.00	100.00
570-430-160 - R&C - Library Maint. & Janitorial supply	2,758.83	4,500.00	1,741.17	38.69
570-430-170 - R&C - Safety Equipment	1,684.96	4,000.00	2,315.04	57.88
570-430-190 - R&C - Small Tools & Equipment	223.26	10,500.00	10,276.74	97.87
Grants and Contributions				
570-500-110 - R&C - TIP Grant and Contributions	9,073.63	25,000.00	15,926.37	63.71
570-500-120 - R&C - Grants - Parks (Golf Course)		5,000.00	5,000.00	100.00
570-500-170 - R&C - Kinsmen Bus Grant	4,839.22		(4,839.22)	
570-500-180 - R&C - Curling Club Commitment		20,000.00	20,000.00	100.00
Capital Expenditures				
570-600-199 - R&C - Amort - Land Improvements	115,422.95	122,584.00	7,161.05	5.84
570-600-399 - R&C - Amort - Machinery & Equipment	284.35	285.00	0.65	0.23
Other				
575-100-100 - R&C - Tourism Travel/Training		250.00	250.00	100.00
575-100-101 - R&C - Tourism Lease/Rent	2,500.00	2,310.00	(190.00)	8.23-
575-100-102 - R&C - Tourism Utilities	1,657.29	2,000.00	342.71	17.14
575-100-103 - R&C - Tourism Building Mtce.	3,760.10	5,000.00	1,239.90	24.80
575-100-104 - R&C - Tourism Advertising	11,212.25	15,700.00	4,487.75	28.58
575-100-105 - R&C - Tourism Supplies (Ice Cream etc.)	6,542.02	8,000.00	1,457.98	18.22
575-100-107 - R&C - Tourism Office Supplies & Stat.	414.84	350.00	(64.84)	18.53-
575-100-108 - R&C - Tourism Misc.	18.52	200.00	181.48	90.74
Total Recreation and Cultural Services:	821,409.35	1,178,831.00	357,421.65	30.32

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Utilities				
Water				
Wages and Benefits				
580-110-110 - UT - W & S Administration	35,000.00	35,000.00		
580-110-120 - UT - Utility Maintenance Salaries	77,705.52	73,000.00	(4,705.52)	6.45-
580-110-130 - UT - Treatment Plant Salaries	109,417.40	155,000.00	45,582.60	29.41
580-120-130 - UT - Treatment Plant Benefits	14,157.29	25,000.00	10,842.71	43.37
Professional/Contractual Services				
580-230-100 - UT - Water - Training, travel, meals	1,235.24	4,000.00	2,764.76	69.12
580-240-100 - UT - Water - Insurance - General & Bond	23,013.00	23,500.00	487.00	2.07
580-240-110 - Maint. - Insurance/Vehicle Reg.	1,338.06	1,500.00	161.94	10.80
580-250-100 - UT - Water - Memberships/Subscriptions	150.00		(150.00)	
580-285-130 - UT - Wells Contractual	840.00	44,500.00	43,660.00	98.11
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	3,046.29	63,500.00	60,453.71	95.20
580-290-100 - UT - Water - Laboratory Testing	1,220.43	2,500.00	1,279.57	51.18
580-295-100 - UT - Water - Other Contractual	32,351.55	80,000.00	47,648.45	59.56
Utilities				
580-300-110 - UT - Treatment Plant Energy	8,952.38	15,000.00	6,047.62	40.32
580-300-125 - UT - Treatment Plant EDR Power	51,175.47	78,000.00	26,824.53	34.39
580-300-140 - UT - Treatment Plant Telephone	2,672.16	4,500.00	1,827.84	40.62
580-300-150 - UT - Wells, Tower, Sewer Lifts Power/Energy	38,706.57	57,000.00	18,293.43	32.09
Maintenance, Materials and Supplies				
580-430-100 - UT - Water - Materials & Supplies	85,725.39	106,000.00	20,274.61	19.13
580-430-120 - UT - Wells Maintenance supplies	322.54	5,000.00	4,677.46	93.55
580-430-130 - UT - Treatment Plant Maint. Supplies	14,696.45	30,000.00	15,303.55	51.01
580-430-135 - UT - Treatment Plant vehicle maint.	172.14	1,500.00	1,327.86	88.52
580-440-110 - UT - Water - Small Tools & Equipment	16.54	1,000.00	983.46	98.35
580-450-100 - UT - Treatment Plant Chemicals	32,197.65	70,000.00	37,802.35	54.00
Capital Expenditures				
580-600-399 - UT - Water - Amortization	307,589.38	307,590.00	0.62	
Total Water:	841,701.45	1,183,090.00	341,388.55	28.86
Sewer				
Professional/Contractual Services				
585-240-100 - UT - Sewer - Insurance - General & Bond	4,780.00	4,800.00	20.00	0.42
585-285-100 - UT - Sanitary Sewer Analysis	4,286.57	100,000.00	95,713.43	95.71
585-285-120 - UT - Sewer Maintenance Contractual	14,598.94	20,000.00	5,401.06	27.01
Maintenance, Materials and Supplies				
585-430-100 - UT - Sewer Maintenance Supplies	13,665.15	2,500.00	(11,165.15)	446.61-
Capital Expenditures				
585-600-299 - UT - Sewer - Amortization	139,570.67	146,887.00	7,316.33	4.98
Interest				
585-700-110 - UT - Sewer - Interest Lift Station	83,187.06	90,148.00	6,960.94	7.72
Total Sewer:	260,088.39	364,335.00	104,246.61	28.61
Total Utilities:	1,101,789.84	1,547,425.00	445,635.16	28.80
Total EXPENDITURES:	4,316,157.40	6,131,039.00	1,814,881.60	29.60
CHANGE IN NET FINANCIAL ASSETS				
REVENUES	5,721,672.46	6,383,253.00	(661,580.54)	10.36-
EXPENDITURES	4,316,157.40	6,131,039.00	1,814,881.60	29.60

Town of Rosetown
Statement of Financial Activities - Detailed
For the Period Ending September 30, 2019

	Year To Date	Budget	Variance	%
CHANGE IN NET FINANCIAL ASSETS	1,405,515.06	252,214.00	1,153,301.06	457.27
Change in Net Assets	1,405,515.06	252,214.00	1,153,301.06	457.27
Change in Surplus	1,405,515.06	252,214.00	1,153,301.06	457.27

Account Balances	Year to Date	Balance
Cash and Investments		
110-110-110 - Cash - On Hand - Petty Cash	(0.60)	149.40
110-110-115 - Landfill Float	(150.00)	150.00
110-110-120 - Cash - Bank - Demand	466,141.61	2,204,504.03
110-110-121 - Over/Under - Penny	2.91	157.65
110-110-130 - Cash - Bank - Reserves Term Deposit		50,000.00
110-110-160 - Funded Reserves - Bank	1,585,554.09	2,613,935.96
110-110-170 - Payroll Account	(19,017.12)	(18,829.41)
210-600-115 - Orange Memories Debenture Funds		2,060,330.69
Total Cash and Investments:	2,032,530.89	6,910,398.32

Municipal Taxes Receivable		
110-200-100 - Municipal - Tax Receivable - Current	285,190.78	473,834.44
110-200-900 - Municipal - Allow. for Uncollected		(84,003.58)
Total Municipal Taxes Receivable:	285,190.78	389,830.86

Other Receivables		
110-300-110 - Due From Provincial Gov't/Agency	(22,389.20)	
110-320-100 - Accounts Receivable (A.R.)	(34,208.73)	54,972.95
110-320-110 - Collection Agency Receivable	6,341.50	39,701.38
110-320-125 - Dishonored Cheques Receivable	2,532.51	2,532.51
110-320-140 - Utility Accounts Receivable	(1,482.69)	190,595.14
110-320-160 - Allowance for Uncollectible Receivables	975.87	(37,940.79)
110-320-170 - Tax Title Costs Receivable	1,633.17	2,504.61
110-340-100 - GST Receivable - 57.14% Rebate		73.18
110-340-110 - GST 100% rebate items - lines 409/111	(34,400.25)	(46.16)
110-340-115 - GST return items - line 108		267,515.61
110-350-100 - GST Receivable		(267,515.61)
Total Other Receivables:	(80,997.82)	252,392.82

Total Account Balances: 2,236,723.85 7,552,622.00

Long Term Debt				
210-700-350 - 2010-2011 Paving Loan	(13,705.88)		13,705.88	
210-600-120 - Land Options Deposit Account	(5,895.00)		5,895.00	
210-600-125 - SPS Debenture Funds	(104,680.53)		104,680.53	
Total Long Term Debt:	(124,281.41)	0.00	124,281.41	0.00

2019 Amortization

#1,034,288.

#1,035,023.

September 16/19

Hospital Foundation

1. Met September 11/19
2. Liability Insurance to be purchased from Western Financial
3. Paving of the walkway to the helipad has been completed by Mobile Paving at a cost of \$3300.00 including tax. Grass has been planted around the helipad.
4. A huge thank you to Ken Paquette as he has led the helipad project from the start.
5. The Foundation will have a float in the parade. They will also purchase \$100.00 worth of candy for the parade.
6. The Foundation will have a table at the Garage Sale to promote the work of the Foundation. This will also be an opportunity to hand out Fall campaign brochures.
7. The estimated cost of \$50,000.00 - \$70,000.00 to renovate 3 Palliative Care rooms at the hospital is to be shared between the Hospital Foundation and the Ositis Foundation.
8. Still trying to resolve problems related to the TV's at the hospital.
9. Marg Gawryluik has resigned as a member of RDHCF effective immediately.

Harvest Festival

1. We have lost a couple of items. The BIG HITCH due to illness and the Rush Monster Truck.
2. However, a couple of new additions: Gainer the Gopher and the Rider Pep Band will add to the parade. The Pep Band will then perform later on Main Street.
3. Face painting moves to the Legion Hall this year and the Theatre presentation to the United Church.
4. 2 more Bouncy items have been added for the kids.

5. Full afternoon of entertainment on October 12th at the Anglican Church.
6. Lots to do over 7 days – don't miss any of the fun – and of course don't miss the Thursday concert!!

Age Friendly Rosetown

1. Preparations are being made to work with the Lions Club on 3 events. The first one will kick off at the Garage Sale – the sale of \$10 spots on the Christmas Greeting Board which will reappear at the Post Office this year.

Second will be the 2nd annual BBQ to help out with the Downtown business kickoff to Christmas on November 22nd.

Third will be the 2nd annual Country Christmas Music Show on Friday November 29th

2. The August BBQ was a huge success. Sold out for the 2nd year in a row.
3. We have met with a couple members of the Chamber to see if the 2 groups can find any common ground to work on projects. A work in progress.
4. Age Friendly will purchase suppliers for the 2 Toast to Seniors breakfasts to be held the first week of October.
5. Bench program continues.
6. Also – we would urge the town to once again begin shaving of sidewalks in residential areas of town. Our sidewalks present obstacles to those with mobility issues

Town of Rosetown
Bylaw No. 721-16
A Bylaw to Establish Property Tax Incentives and Penalties

The Council of the Town of Rosetown, in the Province of Saskatchewan enacts as follows:

Due Date

1. Property and other taxes imposed by the Town of Rosetown are deemed to be imposed on the 1st day of January in each year and shall be due on June 30th of each year.

Penalty on Arrears of Taxes

2. a) Taxes which remain unpaid after the 31st day of December of the year in which they are levied shall be subject to a penalty.

i) The method of calculating the penalty shall be a compound rate of 1% per month, added on the first day of each month applied to the total taxes and penalties that remain unpaid at the end of the month preceding the month in which the penalty is being applied.

ii) The penalty charges are to be added to and shall form part of the tax roll.

Penalty on Current Taxes

3. a) Where current taxes remain unpaid after the due date noted in section 1 of this bylaw, there shall be added thereto a penalty, calculated at the rate of 1% of the unpaid tax as at the first day of each month in which the penalty is being applied.

b) The penalty charges are to be added on the first day of each month in which there are unpaid taxes.

c) The penalty charges are to be added to and form part of the tax roll.

Incentive Program – Prepayments

5. a) From January 1st until May 30th, discounts shall be allowed with respect to the prepayment of the current year's taxes on property.

b) The rate of discount relative to prepayment of taxes shall be 3%.

Education Property Taxes

6. Section 5 does not apply to property taxes levied on behalf of a school division.

Coming Into Force

7. This bylaw shall come into force on January 1, 2016.

Repeal

8. That Bylaw No. 690-14 be repealed.

Mayor

seal

Acting Town Administrator

Read and third time and adopted this ____ day of _____, 2016

Certified a true copy of Bylaw No. 721-16 adopted on the
____ day of _____, 2016.

Town Administrator