

AGENDA FOR THE TOWN OF ROSETOWN

Recreation Committee Meeting

Tuesday, October 15, 2019

at 12:00 noon

to be held in the Town of Rosetown Council Chambers at Rosetown, Saskatchewan

- | | | |
|------------|-----|--------------------------------------------------------------------------------------------------|
| 12:00 p.m. | 1. | Call to Order |
| 12:01 p.m. | 2. | Action Items. |
| 12:04 p.m. | 3. | Pecuniary Interest – Committee members to note any pecuniary interest that may be on the agenda. |
| 12:05 p.m. | 4. | Minutes & Reports:
- Recreation Committee Minutes – September 9, 2019. |
| 12:10 p.m. | 5. | Parks & Recreation Department Report – September, 2019. |
| 12:15 p.m. | 6. | Financial Statements – September, 2019. |
| 12:20 p.m. | 7. | Eckhard Wiebe – Request to plant 2 trees at the Elks Hall. |
| 12:25 p.m. | 8. | AGT Centre – Safety Massages. |
| 12:30 p.m. | 9. | Christine Paquette – Cemetery Book. |
| 12:35 p.m. | 10. | Rosetown Cemetery Beautification Committee – Bylaw. |
| 12:40 p.m. | 11. | Rosetown Cemetery Beautification Committee – Member Appointment. |
| 12:45 p.m. | 12. | Town of Rosetown Infrastructure 10 Year Capital Plan. |
| 12:50 p.m. | 13. | Other. |
| 12:55 p.m. | 14. | Adjournment. |

2019 Action Items

Meeting Date	Action Item	Employee / Department	Notes	Completed
March 27, 2018	Civic Centre - Sewer Lines	Recreation/PW	Dec. 18/18; reviewed at PW Aug/19	Completed
March 27, 2018	Civic Centre - Downspouts	Recreation	No issues were found regarding downspouts	Completed
March 27, 2018	Civic Centre Sidewalk Shaving	Recreation/PW		
October 1, 2018	Council Tour Arena	Council	January 21, 2019 at 6:15 p.m.	Completed
January 31, 2019	Council Tour Pool	Council	Tuesday, May 21 at 6:00 p.m.	Completed
January 31, 2019	Council Tour - Wells	Council	September 18, 2019 at Noon	Completed
February 11, 2019	Council Tour - Transfer Station	Council	April 30, 2019 at 3:00 p.m.	Completed
Business Plan	Council & Staff Meeting	Administration	in Sept./Oct./Nov. -September 11, 2019	Completed
	Review Stragic Plan with Council	Management Team	August 15, 2019 & September Council meeting	Completed
	CAO Evaluation, in accordance with HR Manual	Council	Council will meet September 24 to complete	Completed

Recreation Committee Meeting – September 9, 2019

Present: Chairman Trevor Hay, Councillor Ryan Wickett, Recreation Director Kelli Emmons, Public Works Superintendent Bob Bors and CAO Michele A. Schmidt.

Absent: Mayor Subhas Maharaj and Councillor Blair Wingert.

Called to order: Chairman Hay called the meeting to order at 11:58 p.m.

1. **Action Items:** Action Items were reviewed.
2. **Pecuniary Interest –** No Committee members indicated any pecuniary interest, at this time, regarding any items on the agenda.
3. **Minutes:**
Recreation Committee Minutes of August 12, 2019 – Minutes were reviewed.
No Business Arising.
4. **Parks & Recreation Department Report:**
Recreation Director August 2019 report was reviewed by the Committee.

Recommendations:

- a. **Cemetery Irrigation –** underground sprinkler system:
That we hereby recommend that the Town of Rosetown will not irrigate the Rosetown Cemetery.
- b. **Cemetery Book:**
That due to the Privacy Act and the Cemeteries Regulations the Cemetery Book located at the Rosetown Cemetery shall be removed.
- c. That we hereby recommend that following ice rental rates regarding the AGT Centre 2019-2020 season:

Group	Other	Rate	GST	Total
Redwings Senior Team	Season Rate	\$10,000.00	\$500.00	\$10,500.00

**Redwings Senior Team season rate includes: Hockey School; practice; games; playoffs and provincials

- d. That we hereby recommend that the Civic Centre/Elks Hall Advisory Committee shall be the Town of Rosetown Recreation Committee.
 - e. That we hereby acknowledge receipt of the Recreation Department Review report submitted by Michele A. Schmidt, CAO and that this report shall be filed.
5. **Financials –** The committee reviewed the financials for August 2019.
Business Arising: No Business Arising.

Recreation Committee Meeting – September 9, 2019

6. Friends of the Kinsmen Arena Minutes – August 19, 2019:

Recommendations:

- a. That we hereby acknowledge receipt of the Friends of the Kinsmen Arena August 19, 2019 minutes.
- b. That we hereby recommended that the Friends of the Kinsmen Arena include the two (2) Town of Rosetown representative receive the necessary information regarding meetings, dates and locations.

7. Rosetown Royals Speed Swim Team – Pool Survey – Financial Assistance:

Recommendations:

That we hereby recommend that the Pool Survey, completed by the Rosetown Royals Speed Swim Team, shall be the cost shared project for 2019 between the Rosetown Royals Speed Swim Team and the Town of Rosetown.

8. Civic Centre:

Recommendations:

- a. Sewer Line – Camera:
That we hereby recommend that we do not camera the sewer lines to ensure that we do not disturb the settlement within the sewer lines.
- b. Administration Office Space:
That Recreation Director, Kelli Emmons inquire with Service Canada to see if they are interested in renting the Administration Office Space at the Civic Centre, which will make the former Board Room available for other rentals. Furthermore; the rental rate for the Administration Office space shall be the same rate as the former Board Room.
- c. That we hereby recommend that the Civic Centre 2020 Rental Rates shall remain the same as the 2019 Rental Rates, as approved.

9. Elks Hall & Library – 2020 Rental Rates:

Recommendations:

That we hereby recommend that the Elks Hall and Rosetown Library 2020 Rental Rates shall remain the same as the 2019 Rental Rates, as approved.

10. Rosetown Pickleball Club – Tennis Court Improvement:

Recommendations:

That we hereby recommend that the Tennis Court resurfacing/maintenance be reviewed with the 2020 Budget.

Recreation Committee Meeting – September 9, 2019

11. Town of Rosetown Cemetery – Grave Liners and specifications:

Recommendations:

- a. That we hereby authorize Kelli Emmons, Recreation Director, to contact Pierre Charpentier that in accordance with the Town of Rosetown Cemetery Bylaw, Schedule “A” Specifications for Permanent Grave Liners (Vaults) that section 11(iii) outlines the specifications of the design and engineered specifications of a grave liner to withstand loads in excess of 5,445 kg (12,000 lbs). The design and structural characteristics of the grave liner must withstand compaction forces generated by a backhoe mounted hydraulic compacting device without structural damage to the liner. The complete onus will be on the supplier to provide their grave liners are structurally sufficient to meet these requirements.

As the above outlines the specifications to ensure that the vaults are design and structural sound; this clause at no time indicates that the Town of Rosetown would compact the grave sites only that the vault must be able to sustain said force.

- b. That we hereby recommend that the Town of Rosetown will continue to backfill grave site, without compacting.

12. Communiplex:

Recommendations:

- a. That we hereby recommend that we designate Lots 1, 4 & 5, Block 5 as the future home for the development of the Town of Rosetown Communiplex.
- b. That we hereby recommend that the first phase of the Town of Rosetown Communiplex shall be a Community Hall and Library.
- c. That we hereby recommend that Administration proceed with the design of Phase 1 of the Communiplex.
- d. That we hereby recommend that the Communiplex Phase 1 be earmarked to start within the 2023 Town of Rosetown Budget year.
- e. That we hereby recommend that the Town of Rosetown enter into a land exchange agreement, as required.

13. Adjournment: Chairman Hay adjourned the meeting at 1:06 p.m.

Trevor Hay, Chairman

Michele A. Schmidt, CAO



Parks & Recreation

Parks & Recreation Department Report –
Recreation Committee Meeting
October 15th, 2019
Reporting period from September 1st – 30th

Facilities:

- 1. Cemetery:** Nothing to report at this time.
- 2. Parks:** We have been working at getting all of the irrigation lines blown out for the winter with the help of Public Works and we have done some grass cutting mainly to start to pick up leaves. They hanging baskets as well as the pots along the highway have all been picked up and stored over at the arena.
- 3. Rosetown Leisure Aquatic Centre:** The pool has been winterized for the season. We still have to finish up putting some insulation by the pump room door and then it will be complete. We are still waiting on insurance in regards to the leak underneath the pool that caused damage in the gun range. I do not at this time have any timelines as to when everything will be started or completed.
- 4. RCYP Fun Squad:** Nothing to report at this time.
- 5. AGT Centre:** The plant was turned on at the end of September. We had a few issues, the motor on the brine pump quit working and we do have a small brine leak that John said will have to be fixed summer of 2020. We had a couple of rentals in the arena throughout the month. Both went well however we do have to talk to the car club to ensure that car owners are putting cardboard underneath their vehicles to ensure that oil is not getting on the cement pad as it causes us issues when it comes to making ice. The RMAA has requested that the Players Entrance at the South end of the rink be locked at all times. I do have a few issues with this. The first issue being that parents will drop off their child's hockey equipment during the day and most of the time then leave it in the lobby. This prevents us from cleaning the lobby during the day. I also do not feel that the RMAA should be able to dictate that it has to be locked 24/7 as there are other user groups in the facility that like to use that door (seniors, rec hockey). In the past we have left that door open during the week for practices and then Friday, Saturday and Sundays have had it locked when there are games occurring. This way individuals are paying admission to the games and not slipping in the back door. My recommendation would be to have the players entrance doors unlocked between Monday and Thursday and then locked Friday to Sunday. Brandee Hay and myself walked around the arena to review for emergency situations. We have moved the AED into the lobby so it is more easily accessible, labelled fire extinguishers, updated the emergency number sign with the address of the rink and have added posters with a layout of where the exits, AED's and fire extinguishers are located.
- 6. Sports Ground:** The Senior Angels have had their contractor working on the sprinkler lines on diamond 5. We have blown out all of the sprinkler lines at the diamonds with the help of Public Works and have taken in all of the bases, garbage and recycle bins. We will have the gates closed for the winter. The washroom trailer was moved. Bob White and Greg Carlson coordinated to have this moved. The riding club will be working on have the trailer fixed up and completely installed over the next year. They have some money but will be fundraising to attain the funds to complete the project.
- 7. Urban Forestry:** We gave our trees that we planted last year and this year a good last watering for the fall. We collected all of the tree bags. The tree trimmer should be here in November to work on town projects.
- 8. Civic Centre/Elks Hall** –Things have picked up again at the Elk's Hall and Civic Centre. We

have done an online rental form that is active on our website. You fill out the form and it is submitted and then we will have to be in contact with the individual to confirm the booking and answer any questions that they may have. Brandee Hay and myself walked around the Civic Centre and Elk's Hall as well to review what it is like for emergency situations. There were a few things that I am going to work on for the Civic Centre which includes moving the AED and adding a few more fire extinguishers. In the Elk's hall we are going to look at adding more fire extinguishers and I am going to price out purchasing an AED for here as well for the 2020 Budget.

The carpet on the stage and in the entrance of the Elk's Hall was replaced.

9. Tourism – Nothing to report at this time.

Grants/Funding/Other:

- Working on Staff Evaluations
- Working on Budget
- Updating signage around facilities.
- We had several staff attend Arena Operators Level 1 in Swift Current.

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending September 30, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
Recreation Revenue				
480-130-100 - Community Grant Program	25,163.00	25,000.00	163.00	24,681.00
450-355-100 - Recreation Dept. Grant	430.00	10,000.00	(9,570.00)	462.25
450-420-100 - Conditional - Local - Regional Rec.	2,000.00		2,000.00	90,000.00
420-520-800 - F&C - Rec Operation Mania (Self Help)	1,152.59	1,000.00	152.59	1,104.22
Total Revenue:	28,745.59	36,000.00	(7,254.41)	116,247.47
Expenses				
540-210-101 - EH -Mosquito Control		6,000.00	6,000.00	49.08
570-110-110 - R&C - Rec. Administration salaries	52,262.20	67,952.00	15,689.80	47,576.59
570-110-180 - R&C - Parks & Blvd. Salaries	68,412.25	110,000.00	41,587.75	77,257.15
570-110-190 - R&C - Rec. Playground Program Salaries	13,840.28	16,000.00	2,159.72	16,220.12
570-120-110 - R&C - Rec. Benefits	38,837.96	65,000.00	26,162.04	41,759.82
570-120-180 - R&C - Rec. Dept. Workers Comp.	5,586.16	6,000.00	413.84	4,366.90
570-120-185 - R&C - Benefits - Tourism		550.00	550.00	463.79
570-120-190 - R&C - Rec. Employees Appreciation	848.82	2,000.00	1,151.18	1,109.51
570-200-170 - R&C - Recreation Advertising	1,356.60	1,500.00	143.40	1,511.89
570-220-100 - R&C - Training, travel, meals	7,283.83	7,000.00	(283.83)	4,689.31
570-240-100 - R&C - Cont. - Memberships/Subscriptions	185.00	450.00	265.00	115.00
570-260-110 - R&C - Insurance/Vehicle Reg.	4,740.81	4,500.00	(240.81)	3,871.45
570-310-170 - R&C - Tennis Court Power	353.18	700.00	346.82	421.37
570-310-175 - R&C - Rose Garden Light	276.08	650.00	373.92	327.95
570-330-100 - R&C - Rec. Administration Telephone	619.55	1,000.00	380.45	527.17
570-410-100 - R&C - Office Supplies	67.78	1,000.00	932.22	191.18
570-420-100 - R&C - Equipment Maintenance	12,515.44	15,000.00	2,484.56	7,024.10
570-420-105 - R&C - Rec - Fuel & Oil	4,131.83	6,800.00	2,668.17	4,126.56
570-420-145 - R&C - Recreation Programs	125.75	500.00	374.25	98.43
570-420-160 - R&C - Parks & Boulevards supplies	18,190.11	35,000.00	16,809.89	7,862.51
570-430-170 - R&C - Safety Equipment	1,684.96	4,000.00	2,315.04	994.46
570-430-190 - R&C - Small Tools & Equipment	223.26	10,500.00	10,276.74	1,422.43
570-500-110 - R&C - TIP Grant and Contributions	9,073.63	25,000.00	15,926.37	29,004.22
570-500-140 - R&C - Rosetown Tourism				9,709.18
570-500-160 - R&C - Civic Centre				25,000.00
570-500-120 - R&C - Grants - Parks (Golf Course)		5,000.00	5,000.00	5,000.00
570-600-199 - R&C - Amort - Land Improvements	115,422.95	122,584.00	7,161.05	20,040.00
570-600-299 - R&C - Amort - Bldgs/Improv & Eng Str				58,128.94
570-600-399 - R&C - Amort - Machinery & Equipment	284.35	285.00	0.65	41,883.00
570-600-599 - R&C - Amort - Office & Information Tech				5,733.00
Total Expenses:	356,322.78	514,971.00	158,648.22	416,485.11
Saskcan Arena Revenue				
420-500-110 - F&C - Skating Rink R.M.A.A.	35,839.99	75,000.00	(39,160.01)	34,135.22
420-500-120 - F&C - Figure Skating	10,107.37	15,000.00	(4,892.63)	9,728.01
420-500-130 - F&C - Rink Hockey Rentals	15,987.54	13,000.00	2,987.54	13,877.24
420-500-140 - F&C - Rink Arena Rentals	1,985.00	2,000.00	(15.00)	1,900.00
420-500-150 - F&C - Rink Concession	2,280.00	4,900.00	(2,620.00)	2,400.00
420-500-155 - F&C - Rink Advertising & Sponsorship	15,600.00	15,600.00		15,600.00
420-500-156 - F&C - Olympia Advertising	(200.00)	2,800.00	(3,000.00)	
420-500-160 - F&C - Rink Miscellaneous Revenue	1,340.00	1,000.00	340.00	1,357.60
420-500-165 - Arena Signage	1,350.00	8,600.00	(7,250.00)	1,627.50

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending September 30, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
420-500-170 - Dressing Room Sponsorship		12,000.00	(12,000.00)	6,000.00
Total Revenue:	84,289.90	149,900.00	(65,610.10)	86,625.57
Expenses				
570-210-100 - R&C - Rink Prof/Contractual Services	2,803.00	23,500.00	20,697.00	47,060.08
570-110-120 - R&C - Salaries - Skating Rink	64,090.39	90,000.00	25,909.61	66,413.32
570-230-110 - R&C - Rink Insurance	25,688.46	24,000.00	(1,688.46)	22,046.78
570-300-110 - R&C - Skating Rink Energy	19,469.10	29,000.00	9,530.90	22,809.34
570-310-110 - R&C - Skating Rink Power	13,064.50	24,000.00	10,935.50	14,945.92
570-310-115 - R&C - Ice Plant Power	11,353.24	26,000.00	14,646.76	12,204.77
570-330-110 - R&C - Utility - Telephone - Skating Rink	1,704.85	4,300.00	2,595.15	2,151.38
570-430-110 - R&C - Skating Rink Maint. & supplies	15,438.83	30,000.00	14,561.17	30,620.68
Total Expenses:	153,612.37	250,800.00	97,187.63	218,252.27
Rosetown Aquatic Centre				
Revenue				
420-500-310 - F&C - Swimming Pool Season Tickets	9,630.50	6,500.00	3,130.50	6,615.00
420-500-320 - F&C - Swimming Pool Single Admission	12,738.54	14,000.00	(1,261.46)	15,762.05
420-500-330 - F&C - Swimming Pool Lesson Registration	21,991.50	25,000.00	(3,008.50)	25,736.00
420-500-340 - F&C - Swimming Pool - Miscellaneous	1,700.00	1,500.00	200.00	1,468.75
Total Revenue:	46,060.54	47,000.00	(939.46)	49,581.80
Expenses				
570-110-130 - R&C - Salaries - Swimming Pool	65,873.27	65,000.00	(873.27)	61,171.91
570-210-110 - R&C - Pool Prof/Contractual Services	6,196.32	15,000.00	8,803.68	2,537.76
570-230-120 - R&C - Pool Insurance	3,982.00	3,800.00	(182.00)	3,349.62
570-300-130 - R&C - Swimming Pool Energy	6,751.12	7,000.00	248.88	
570-310-130 - R&C - Swimming Pool Power	7,546.52	9,000.00	1,453.48	6,499.88
570-330-130 - R&C - Swim Pool Phone	353.39	350.00	(3.39)	248.11
570-420-130 - R&C - Swimming Pool Chemicals	7,160.52	5,000.00	(2,160.52)	1,210.29
570-420-131 - R&C - Swimming Pool Program supplies	2,280.32	3,000.00	719.68	2,426.67
570-430-130 - R&C - Swimming Pool maint. & supplies	9,615.48	10,000.00	384.52	8,225.37
Total Expenses:	109,758.94	118,150.00	8,391.06	85,669.61
Library				
Revenue				
450-350-110 - Library Grant	6,656.88	10,500.00	(3,843.12)	6,656.88
420-530-100 - F&C - Library/Museum	3,761.50	4,000.00	(238.50)	2,977.22
Total Revenue:	10,418.38	14,500.00	(4,081.62)	9,634.10
Expenses				
570-110-160 - R&C - Library Salaries	22,280.07	32,000.00	9,719.93	22,398.06
570-110-161 - R&C - Library Maintenance Salaries				1,398.62
570-110-162 - R&C - Library Janitor Salaries	323.70	3,000.00	2,676.30	41.32
570-110-165 - R&C - Archive Salaries	4,865.26	8,750.00	3,884.74	4,933.33
570-110-166 - R&C - Archive & Library benefits	5,310.90	8,500.00	3,189.10	5,009.44
570-230-160 - R&C - Library Insurance	2,597.00	2,500.00	(97.00)	2,446.23
570-290-100 - R&C - Cont. - Library Requisition	20,220.75	21,000.00	779.25	19,975.65
570-300-160 - R&C - Library Energy	1,809.30	3,000.00	1,190.70	2,342.76
570-310-160 - R&C - Library Power	2,838.56	3,800.00	961.44	2,674.07
570-430-160 - R&C - Library Maint. & Janitorial supply	2,758.83	4,500.00	1,741.17	2,668.38

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending September 30, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
570-420-165 - R&C - Archive Expenses	500.00	500.00		
Total Expenses:	63,504.37	87,550.00	24,045.63	63,887.86
<u>Cemetery</u>				
Revenue				
480-150-130 - Cemetery Donations	3,311.00		3,311.00	3,682.00
420-600-100 - F&C - Cemetery Fees	10,913.92	10,000.00	913.92	11,030.24
420-600-110 - F&C - Columbarium	3,900.00	2,100.00	1,800.00	2,100.00
Total Revenue:	18,124.92	12,100.00	6,024.92	16,812.24
Expenses				
550-110-115 - H&W - cemetery salaries (REC)	3,414.75	3,000.00	(414.75)	3,841.22
550-400-110 - H&W - Maint. - Cemetery Supplies	989.17	1,000.00	10.83	669.35
Total Expenses:	4,403.92	4,000.00	(403.92)	4,510.57
<u>Festival Tent</u>				
Revenue				
420-530-300 - F&C - Festival Tent Rental	1,500.00	2,000.00	(500.00)	4,500.00
Total Revenue:	1,500.00	2,000.00	(500.00)	4,500.00
Expenses				
570-430-150 - R&C - Festival Tent Supplies		500.00	500.00	
Total Expenses:	0.00	500.00	500.00	0.00
<u>Sports Grounds</u>				
Revenue				
480-150-180 - Sports Grounds Donations	2,466.00		2,466.00	2,670.00
Total Revenue:	2,466.00	0.00	2,466.00	2,670.00
Expenses				
570-110-170 - R&C - Sports & Playground Salaries				3,045.38
570-210-120 - R&C - Parks & Boulevards Prof/Cont.	810.12		(810.12)	
570-230-125 - R&C -Sports & Playground Insurance	1,260.00	1,800.00	540.00	722.43
570-310-140 - R&C - Sports & Playground Power	324.22	1,000.00	675.78	544.96
570-420-140 - R&C - Sports & Playground supplies	8,107.62	9,000.00	892.38	4,397.74
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	1,160.34	20,000.00	18,839.66	
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	3,524.50	4,500.00	975.50	
570-420-145 - R&C - Recreation Programs	125.75	500.00	374.25	98.43
Total Expenses:	15,312.55	36,800.00	21,487.45	8,808.94
<u>Walking Trail</u>				
Revenue				
480-150-135 - Rosetown Walking Trail	457.00		457.00	535.00
Total Revenue:	457.00	0.00	457.00	535.00
Civic Centre & Elks Hall				
Revenue				
420-500-400 - F&C - Rec Centre Fees- Civic Centre Rent	78,706.45	100,000.00	(21,293.55)	
420-500-401 - F&C - Rec. Fees - Elks Hall Rentals	16,068.30	19,000.00	(2,931.70)	

TOWN of ROSETOWN
Recreation Revenue and Expense Report
For the Period Ending September 30, 2019

	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
480-150-101 - Civic Centre Donations	1,511.00		1,511.00	
Total Revenue:	96,285.75	119,000.00	(22,714.25)	0.00
Expenses				
570-230-161 - R&C - Contr. - Insurance Civic Centre	5,744.00	5,750.00	6.00	
570-230-162 - R&C - Cont. - Insurance Elks Hall	1,480.00	1,500.00	20.00	
570-230-163 - R&C - Cont. - Auditor Fees Civic Centre	1,351.50	1,500.00	148.50	
570-270-101 - R&C - Cont. Mtce. - Civic Centre	19,285.59	35,000.00	15,714.41	
570-270-102 - R&C - Cont. Mtce. - Elks Hall	4,962.70	6,000.00	1,037.30	
570-270-103 - R&C - Cont. Repairs - Civic Centre	3,178.43	7,000.00	3,821.57	
570-270-104 - R&C - Cont. Repair - Elks Hall	4,761.20	7,000.00	2,238.80	
570-330-150 - R&C - Utility - Civic Centre	19,593.91	38,500.00	18,906.09	
570-330-151 - R&C - Utilities Elks Hall	3,742.25	6,000.00	2,257.75	
570-420-142 - R&C - Bld. Mtce Supplies - Civic Centre	1,160.34	20,000.00	18,839.66	
570-420-143 - R&C - Bld. Mtce. Supplies - Elks Hall	3,524.50	4,500.00	975.50	
Total Expenses:	68,784.42	132,750.00	63,965.58	0.00
	<u>165,070.17</u>	<u>251,750.00</u>	<u>86,679.83</u>	<u>0.00</u>

Town of Rosetown

Report Date

2019-10-11 9:03 AM

For the Period Ending September 30, 2019

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	Year to Date	Annual Budget	Budget Remaining	YTD (LY)
Revenue				
420-520-801 - F&C - Tourism Revenue				161.00
425-100-100 - F&C - Tourism Advertising	8,087.98	12,200.00	(4,112.02)	442.00
425-100-101 - F&C - Tourism Sale of Supplies	17,126.43	16,000.00	1,126.43	16,601.57
425-100-102 - F&C - Tourism Fundraiser	290.00	3,500.00	(3,210.00)	20.00
425-100-103 - F&C - Tourism Misc.				3,881.00
450-230-101 - Conditional - Federal - Student Tourism	2,163.00	5,000.00	(2,837.00)	4,571.00
Total Revenue:	27,667.41	36,700.00	(9,032.59)	25,676.57
Expenses				
570-110-191 - R&C - Salaries - Tourism	21,021.18	13,000.00	(8,021.18)	10,988.72
570-120-185 - R&C - Benefits - Tourism		550.00	550.00	463.79
575-100-100 - R&C - Tourism Travel/Training		250.00	250.00	
575-100-101 - R&C - Tourism Lease/Rent	2,500.00	2,310.00	(190.00)	2,200.00
575-100-102 - R&C - Tourism Utilities	1,657.29	2,000.00	342.71	1,292.47
575-100-103 - R&C - Tourism Building Mtce.	3,760.10	5,000.00	1,239.90	1,324.31
575-100-104 - R&C - Tourism Advertising	11,212.25	15,700.00	4,487.75	495.63
575-100-105 - R&C - Tourism Supplies (Ice Cream etc.)	6,542.02	8,000.00	1,457.98	6,698.04
575-100-106 - R&C - Tourism Fundraiser				768.89
575-100-107 - R&C - Tourism Office Supplies & Stat.	414.84	350.00	(64.84)	375.25
575-100-108 - R&C - Tourism Misc.	18.52	200.00	181.48	170.07
Total Expenses:	47,126.20	47,360.00	233.80	24,777.17
Surplus/Deficit	(19,458.79)	(10,660.00)	(8,798.79)	899.40

SAFETY MESSAGES TO BE ANNOUNCED DURING HOCKEY GAMES/ SKATING EVENTS

MESSAGE #1

Welcome to AGT Centre. We would like to remind everyone that in case of an emergency the ice rink has 3 exits on the east side of the building and 3 on the west side of the building behind the bleachers.

MESSAGE #2

Welcome to AGT Centre. We would like to remind everyone in case of a fire... Fire extinguishers can be found near every exit... just look for a door.

MESSAGE #3

Dear Patrons in the event of an emergency AGT Centre has two AEDs, one in the Zamboni Room and one at the booth.

**In the event the announcers are asked to call for an ambulance....
911 will ask your location.
The RINK is located at 901 Hwy #4 in Rosetown.
Make sure to get the ambulance ETA**

TOWN OF ROSETOWN

BYLAW NO. 818-19

A BYLAW TO ESTABLISH THE ROSETOWN CEMETERY BEAUTIFICATION COMMITTEE

The Council of the Town of Rosetown in the Province of Saskatchewan, enacts as follows:

Constitution:

1. That under the authority of The Municipalities Act, a Rosetown Cemetery Beautification Committee be established.

Definitions

1. In this bylaw:
 - (a) "Committee" means the Rosetown Cemetery Beautification Committee.
 - (b) "Council" means the council of the Town of Rosetown.

Function

The function of the committee shall be:

1. To establish and operate the Rosetown Cemetery Beautification Committee.
2. To promote and recommend upgrades to the Rosetown Cemetery through the Town of Rosetown Recreation Director.
3. To coordinate volunteers and service groups for work bees for the spring planting of flowers and general cleaning of the Rosetown Cemetery.
4. To advise the Recreation Director regarding projects and promotion.

Composition of Committee

1. Committee members shall be appointed by Council.
2. The committee shall consist of no less than 5 and no more than 11 members; one (1) member shall be the Town of Rosetown Recreation Director.
3. Each term of office shall be one year.
4. The committee shall appoint a chairperson and secretary each year.
5. The seat of a member of the committee shall become vacant upon the receipt of a written notice of resignation to the secretary of the committee or upon the death of the member.
6. The secretary of the committee shall bring to the attention of the Town of Rosetown Recreation Direction, at its next regular meeting, any vacancies as they arise.
7. The council may take into consideration committee recommendations on the filing of vacancies as they arise.

TOWN OF ROSETOWN

BYLAW NO. 818-19

Meetings

1. The committee shall meet as required and as established by the majority of the committee members.
2. A majority of the whole committee is necessary to form a quorum and no business is to be transacted unless there is a quorum.
3. The chairperson or his designate shall, as required, report to the Town of Rosetown Recreation Director, and shall provide a written or oral report on the activities of the committee.

Power and Duties

1. The Rosetown Cemetery Beautification Committee provides recommendations to the Town of Rosetown regarding the beautification of the Rosetown Cemetery through the Town of Rosetown Recreation Director.
2. All purchases related to the Rosetown Cemetery require prior approval by the Town of Rosetown Recreation Director, in accordance with the Town of Rosetown Annual Budget.

SEAL

Subhas Maharaj, Mayor

Michele A. Schmidt, CAO

Read a third time and hereby adopted this _____ day of _____,
2019.