

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 20th DAY OF OCTOBER, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

PRESENT: Mayor Trevor Hay, Councillors Greg Carlson, Janet Coffey-Olson, Kimiko Otterspoor, Recreation Director Kelli Emmons, Chief Administrative Assistant Amanda Bors, Chief Administrative Officer Darcy Olson.

ABSENT: Councillor Art Garrett.

CALL TO ORDER:

A quorum being present, Mayor Trevor Hay called the meeting to order at 7:00 p.m.

AGENDA:

A letter of resignation from Councillor Jadwiga Dolega-Cieszkowski was added to the New Business portion of the meeting.

285/25 **Carlson:** That the agenda be accepted as amended.
Carried.

CONFLICT OF INTEREST:

No Council member indicated any conflict of interest, at this time, regarding any items on the agenda.

MINUTES:

286/25 **Otterspoor:** That the minutes of the Regular Meeting of Council held on October 6, 2025 be accepted as presented.
Carried.

DELEGATIONS & PUBLIC FORUM:

Don Campbell and Martin Tucker representing the Rosetown Curling Club met with Council to discuss municipal funding from 7:02 pm to 7:17 pm.

CORRESPONDENCE:

287/25 **Otterspoor:** That the List of Correspondence be accepted as presented, a copy of the list to be attached to and to form part of these minutes.
Carried.

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FINANCIAL STATEMENTS:

288/25 **Carlson:** That the Town of Rosetown Statement of Financial Activities for the period ending September 30, 2025 be accepted as presented.
Carried.

BANK RECONCILIATION:

289/25 **Coffey-Olson:** That the Town of Rosetown Bank Reconciliation for the month of September 2025 be accepted as presented.
Carried.

ACCOUNTS:

290/25 **Otterspoor:** That the general accounts from cheque #41540 to #41572 in the amount of \$444,167.45, EFT Payments from #1 to #13 in the amount of \$45,493.38 and on-line payments from #2025-144 to #2025-151 in the amount of \$116,909.32 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

291/25 **Carlson:** That payroll accounts for Pay Period #20 (2025) in the amount of \$40,150.57 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

MANAGERS AND COMMITTEES REPORTS:

Council reviewed the Managers Reports for the month of September from the Chief Administrative Assistant, Primary Care Clinic Manager and Recreation Director.

UNFINISHED BUSINESS:

BOULEVARD TREE 1103 HERSCHEL PLACE:

292/25 **Carlson:** That, in accordance with the Town of Rosetown Urban Forestry Policy, the boulevard tree located at 1103 Herschel Place be removed due to it causing damage to the driveway of the property.
Carried

ARCADE MACHINE CONTRACT:

293/25 **Kimiko:** That a contract for the placement of an arcade machine in the lobby of the AGT Arena be executed with the arcade owner Dylan Ureta.
Carried

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NEW BUSINESS:

ORANGE MEMORIES CARE HOME:

294/25 **Carlson:** That the Orange Memories Board Minutes of October 8, 2025 be hereby accepted as presented.
Carried.

AGE FRIENDLY:

295/25 **Coffey-Olson:** That the Age Friendly Rosetown Minutes of October 1, 2025 be hereby acknowledged as presented.
Carried.

AGRI WESTERN LANDS LTD. TITLE TRANSFER AGREEMENT:

296/25 **Otterspoor:** That the Mayor and CAO be authorized to sign a Memorandum of Agreement to accept transfer of Parcel 146240962, Title #114050382 from Agri Western Land Ltd.
Carried.

ZERO TOLERANCE POLICY:

297/25 **Otterspoor:** That the revised Zero Tolerance Policy, attached to and to form part of these minutes, be approved.
Carried.

ACTING CAO:

298/25 **Coffey-Olson:** That as of October 24, 2025 Amanda Bors be named Acting Chief Administrative Officer for the Town of Rosetown until such time as an individual is hired to fill the position of CAO.
Carried.

ADMINISTRATIVE CONTRACTED SERVICES:

299/25 **Coffey-Olson:** That the Acting Chief Administrative Officer be authorized to contract administrative services as she sees fit to continue the smooth operations of the Town.
Carried.

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LIST OF LANDS IN ARREARS:

300/25 **Otterspoor:** That the Treasurer be directed to exclude from the List of Lands in Arrears, land in respect to which the amount of taxes in arrears does not exceed one half of the immediately preceding years' tax levy with respect to the land as authorized under Section 3.3 of The Tax Enforcement Act.
Carried.

301/25 **Otterspoor:** That the List of Lands in Arrears be acknowledged.
Carried.

SASKPOWER LETTER OF UNDERTAKING:

302/25 **Otterspoor:** That the Mayor and CAO be authorized to sign an agreement to grant an easement to SaskPower for existing facilities located on Lot 15, Block 4, Plan G775; Lot 10, Block 6, Plan 61S17439; Ptn of ST/L 3, Plan G775 and all of ST/L 3, Plan 61S17469.
Carried.

DEIBERT GARAGE DEMOLITION:

303/25 **Otterspoor:** That the date of October 31, 2025 for demolition of an existing garage at 304 – 3rd Avenue East as set by Resolution 197/25 of the July 21, 2025 meeting of Council be extended to June 1, 2026.
Carried.

RESIGNATION OF COUNCILLOR DOLEGA-CIESZKOWSKI:

304/25 **Carlson:** That the letter of resignation of Councillor Jadwiga Dolega-Cieszkowski effective October 17, 2025 be accepted.
Carried.

305/25 **Otterspoor:** That a By-Election be held on March 18, 2026 to fill the vacant Council position left by the resignation of Councillor Jadwiga Dolega-Cieszkowski and that Amanda Bors be named as Returning Officer for this By-Election.
Carried.

BYLAW:

IN-CAMERA:

306/25 **Otterspoor:** That Council moved to a session, closed to the public, to discuss Legal and Human Resources. The time being 8:40 p.m.
Carried.

