

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 3rd DAY OF NOVEMBER, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

PRESENT: Mayor Trevor Hay, Councillors Greg Carlson, Janet Coffey-Olson, Councillor Art Garrett, Kimiko Otterspoor, Superintendent of Public Works Bob Bors, Bylaw Officer Dennis Ogg and Acting Chief Administrative Officer Amanda Bors.

ABSENT:

CALL TO ORDER:

A quorum being present, Mayor Trevor Hay called the meeting to order at 7:00 p.m.

AGENDA:

In camera items added to the agenda were Legal, Human Resources and Long-Range Planning.

309/25 **Otterspoor:** That the agenda be accepted as amended.
Carried.

CONFLICT OF INTEREST:

No Council member indicated any conflict of interest, at this time, regarding any items on the agenda.

MINUTES:

310/25 **Garrett:** That the minutes of the Regular Meeting of Council held on October 20, 2025 be accepted as presented.
Carried.

DELEGATIONS & PUBLIC FORUM:

CORRESPONDENCE:

311/25 **Otterspoor:** That the List of Correspondence be accepted as presented, a copy of the list to be attached to and to form part of these minutes.
Carried.

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ACCOUNTS:

- 312/25 **Carlson:** That the general accounts from cheque #41573 to #41582 in the amount of \$22,537.80, EFT Payments from #14 to #15 in the amount of \$1,695.97 and on-line payments from #2025-152 to #2025-156 in the amount of \$37,865.98 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.
- 313/25 **Coffey-Olson:** That payroll accounts for Pay Period #21 (2025) in the amount of \$39,676.24 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

MANAGERS AND COMMITTEES REPORTS:

Council reviewed the Managers Reports for the month of September from the Superintendent of Public Works, Treatment Plant Supervisor, Bylaw Officer and Deputy Fire Chief.

NEW BUSINESS:

CENTRAL PLAINS CO-OPERATIVE – PROPERTY TAX REFUND REQUEST:

- 314/25 **Otterspoor:** That the request to have the overpayment on the 2025 property taxes returned for all Central Plains Co-operative properties in the amount of \$3,230.27 be approved.
Carried.

WESTERN SALES – GRASS SEEDING:

- 315/25 **Garrett:** That the Town of Rosetown offer to purchase grass seed and have Town Employees plant the seed along the service road on Parcel X, Plan 102167355, but if Western Sales wants to hire a contractor to install hydroseed along this service road it would be at the cost of Western Sales.
Carried.

DISCRETIONARY USE LAND APPLICATION – UFA CARDLOCK FACILITY

- 316/25 **Otterspoor:** That the discretionary use development permit for the development of a Cardlock Facility and Convenience Store on Lots 1, 2, 3 & 22, Block 16, Plan G266 (201 Railway Ave. East) be approved.
Carried.

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BYLAW:

IN-CAMERA:

317/25 **Carlson:** That Council moved to a session, closed to the public, to discuss
Legal, Human Resources and Long-Range Planning. The time
being 7:45 p.m.
Carried.

318/25 **Otterspoor:** That Council rise from the closed session. The time being 8:46 p.m.
Carried.

ADJOURNMENT:

319/25 **Garrett:** That we hereby adjourn. Time of adjournment at 8:47 p.m.
Carried.

MAYOR

ACTING CAO