

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN
OF ROSETOWN HELD ON THE 17th DAY OF NOVEMBER, 2025
IN THE TOWN OF ROSETOWN COUNCIL CHAMBERS AT 7:00 P.M.**

PRESENT: Mayor Trevor Hay, Councillors Greg Carlson, Janet Coffey-Olson, Councillor Art Garrett, Kimiko Otterspoor, and Acting Chief Administrative Officer Amanda Bors.

ABSENT: Recreation Director Kelli Emmons

CALL TO ORDER:

A quorum being present, Mayor Trevor Hay called the meeting to order at 7:00 p.m.

AGENDA:

Added to New Business: Orange Memories Resident Reserve Request. Added to Old Business: Curling Club Delegation.

320/25 **Garrett:** That the agenda be accepted as amended.
Carried.

CONFLICT OF INTEREST:

No Council member indicated any conflict of interest, at this time, regarding any items on the agenda.

MINUTES:

321/25 **Otterspoor:** That the minutes of the Regular Meeting of Council held on November 3, 2025 be accepted as presented.
Carried.

DELEGATIONS & PUBLIC FORUM:

CORRESPONDENCE:

322/25 **Carlson:** That the List of Correspondence be accepted as presented, a copy of the list to be attached to and to form part of these minutes.
Carried.

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FINANCIAL STATEMENTS:

323/25 **Garrett:** That the Town of Rosetown Statement of Financial Activities for the period ending October 31, 2025 be accepted as presented.
Carried.

BANK RECONCILIATION:

324/25 **Otterspoor:** That the Town of Rosetown Bank Reconciliation for the month of October 2025 be accepted as presented.
Carried.

ACCOUNTS:

325/25 **Carlson:** That the general accounts from cheque #41583 to #41649 in the amount of \$508,908.44, EFT Payments from #16 to #29 in the amount of \$111,658.11 and on-line payments from #2025-157 to #2025-162 in the amount of \$80,722.65 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

326/25 **Coffey-Olson:** That payroll accounts for Pay Period #22 (2025) in the amount of \$41,515.35 are hereby approved, a list attached hereto and to form part of these minutes.
Carried.

MANAGERS AND COMMITTEES REPORTS:

Council reviewed the Managers Reports for the month of September from the Chief Administrative Assistant, Primary Care Clinic Manager and Recreation Director.

OLD BUSINESS:

ROSETOWN CURLING CLUB:

Don Campbell and Roxan Foursha of the Rosetown Curling Club met with Council to discuss the Curling Club Agreement (7:15 pm – 7:26 pm).

NEW BUSINESS:

ORANGE MEMORIES CARE HOME:

327/25 **Hay:** That the Orange Memories Board Minutes of November 12, 2025 be hereby accepted as presented.
Carried.

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ORANGE MEMORIES CARE HOME RESIDENT RESERVE REQUEST:

328/25 **Garrett:** That the request to access funds from the Orange Memories Resident Reserve Account in the amount of \$4,300.00 to purchase a sound system and Christmas Tree be approved.
Carried.

AGE FRIENDLY:

329/25 **Otterspoor:** That the Age Friendly Rosetown Minutes of November 5, 2025 be hereby acknowledged as presented.
Carried.

DECEMBER 15, 2025 COUNCIL MEETING:

330/25 **Carlson:** That the December Council Meeting be scheduled for December 15, 2025 at 5:30 p.m. in the Town of Rosetown Council Chambers.
Carried.

BYLAW:

IN-CAMERA:

331/25 **Garrett:** That Council move to a session, closed to the public, to discuss Legal and Human Resources. The time being 7:45 p.m.
Carried.

332/25 **Otterspoor:** That Council rise from the closed session. The time being 8:28 p.m.
Carried.

ADJOURNMENT:

333/25 **Garrett:** That we hereby adjourn. Time of adjournment at 8:29 p.m.
Carried.

MAYOR

ACTING CAO