

Administration Committee Meeting – January 14, 2019

Present: Chairman Rome Molsberry, Councillor Blair Wingert, Rick Bell Ryan Wickett, CAA
Amanda Bors.

Absent: Mayor Adam Krieser.

Called to order: Chairman Rome Molsberry called the meeting to order at 6:58 p.m.

1. Action Items: Action Items were reviewed.
2. Pecuniary Interest Councillor Blair Wingert declared a pecuniary interest regarding Prairie Centre Credit Union – Reimbursement for Rose Theatre Foundation removal.
3. Minutes:
 - a. Administration Committee – December 10, 2018 – Committee reviewed minutes – no business arising.
 - b. West Central Mun. Govn. – November 22, 2018 – Committee reviewed minutes – no business arising.
4. Financial Statement - The committee reviewed the Town of Rosetown Financial Statement for the month of December 2018.

5. Correspondence:

Recommendations:

That the Civic Center Management Board correspondence, having been read, be filed.

Councillor Blair Wingert declared an interest and left the meeting at 7:33 pm.

6. Prairie Centre Credit Union – Reimbursement for Rose Theatre Foundation removal:

Recommendations:

That we hereby recommend that the Town of Rosetown reimburse the Prairie Centre Credit Union the total costs in the amount of \$7,686.96 for the removal of the Rose Theatre Foundation as per the agreement completed in 2013.

Councillor Blair Wingert returned to the meeting and took his chair at 7:34 pm.

7. February Council and Committee meetings rescheduled:

Recommendations:

That we hereby recommend to reschedule the February 2019 meetings of Council as follows:

Public Works & Protection – February 4 to February 11 at 7:00 p.m.

Recreation Committee – February 13 at 7:00 p.m. (no change)

Admin. Committee – February 11 to February 19 @ 7:00 p.m.

Council – February 19 to February 25 @ 7:00 p.m.

8. Review 2019 Membership – West Central and FCM:

Recommendations:

That we hereby recommend that the Town of Rosetown hereby withdraw their membership with the West Central Municipal Government Committee.

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Recommendation:

That we hereby recommend that the Town of Rosetown renew their contract with FCM for 2019.

9. Orange Memories:

Recommendation:

a. Financial Statement:

That we hereby acknowledge receipt of the following Orange Memories reports and that these reports shall be filed:

- Integrated Life Care Inc. – December 2018 invoice in the amount of \$4,518.50.
- Orange Memories Manager’s Report – December 2018.
- November 27, 2018 – December 17, 2018 expenses in the amount of \$13,946.48.
- December 2018 Reports:
 - o Operational Cash Flow
 - o Trial Balance
 - o Profit & Loss Statement
 - o Balance Sheet
 - o Bank Reconciliation
- January 2019 – Financial Status Report.

10. Other: Community & Development Manager position.

11. Adjournment: Chairman Rome Molsberry adjourned the meeting at 8:04 p.m.

Rome Molsberry, Chairman

Amanda Bors, CAA