

# Administration Committee Meeting – May 14, 2019

Present: Chairman Rome Molsberry, Councillor Rick Bell and Blair Wingert, CAO Michele A. Schmidt and CAA Amanda Bors.

Absent:

Vacancy: Mayor seat.

Called to order: Chairman Rome Molsberry called the meeting to order a 7:03 p.m.

1. Action Items: Action Items were reviewed.
2. Pecuniary Interest – No Committee members indicated any pecuniary interest, at this time, regarding any items on the agenda.

3. Minutes:

Administration Committee – April 8, 2019 – Committee reviewed minutes –  
**No business arising.**

4. Financial Statement - The committee reviewed the Town of Rosetown Financial Statement for the month of April 2019.

5. Rosetown & District Primary Care Centre – 2019 Rental Increase:

**Recommendations:**

That we hereby table the Rosetown & District Primary Care Centre 2019 rental increase to June 11, 2019 Administration Committee meeting.

6. Transfer to Reserves:

**Recommendations:**

That we hereby recommend that the following transfers to reserves shall be completed within the 2019 budget:

Civic Centre	\$ 56,184.62
Infrastructure Levy	\$247,600.00
Health & Welfare	\$105,500.00

7. Hospital Foundation, Age Friendly, Harvest Family Festival - Report:

**Recommendations:**

That we hereby acknowledge receipt of Hugh Lees written report regarding the Hospital Foundation, Age Friendly and Harvest Family Festival, as circulated, and that this report shall be filed.

8. Town of Rosetown – Quarterly Status Report – June 2019:

**Recommendations:**

That we hereby acknowledge receipt of the Town of Rosetown Business Plan & Quarterly Status Report dated June 2019 as prepared by the Town of Rosetown Management Team and presented by CAO, Michele A. Schmidt.

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9. Cancellation of July Committee Meetings:

**Recommendations:**

That we hereby recommend that the following Committee meetings of Council be cancelled:

Public Works & Protective – July 2, 2019

Recreation – July 8, 2019

Administration – July 9, 2019

10. Council & Committee meeting conflicts:

**Recommendations:**

That we hereby recommend that the July 15, 2019 Regular meeting of the Council of the Town of Rosetown be rescheduled to Tuesday, July 23, 2019 at 7:00 p.m.

12. Adjournment: Chairman Rome Molsberry adjourned the meeting at 7:43 p.m.

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Rome Molsberry, Chairman

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Michele A. Schmidt, CAO